

**MINUTES FOR THE MAY 16, 2025**  
**SPECIAL MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District (SSJID) met in person in special session in the District Boardroom at 8:30 a.m., with public access provided via the online Zoom meeting platform. President Spyksma called the meeting to order. Director Holbrook led the flag salute. Upon roll call the following members were noted present:

DIRECTORS:           HOLBROOK ROOS SPYKSMA VAN RYN  
ABSENT:             WESTSTEYN

Also present were General Manager Peter Rietkerk, General Counsel Mia Brown, Engineering Department Manager Forrest Killingsworth, and Clerk of the Board Danielle Barney.

**Public Comment** – None.

**ACTION CALENDAR**

**Item #1 – Consider Approval of Proposed Change Order #001 for SSJID District Office 3-Inch AC Grind Replacement Project in the Amount of \$98,520.00**

Mr. Chad Parsons, SSJID Associate Civil Engineer, addressed the Board regarding the District's current 3-Inch AC Grind and Replacement Project (Project), and provided a brief background of the contract award to Robert Burns Construction Inc. (RBC) and description of work completed to date. He explained that when work started on May 12, and once the asphalt was removed, crews discovered a number of construction issues including varying asphalt thickness; varying base materials including aggregate base, sand, and asphalt; five (5) sinkholes below the asphalt and above the existing Transite storm drain pipelines, leaking couplers; and degraded pipe.

Mr. Parsons stated that a consistent structural section of asphalt and aggregate base is preferred, and an estimated 1,000 tons of aggregate base would be required to properly fill the voided areas and to maintain a minimum 3-inch depth. Staff negotiated with RBC on pricing for the addition of aggregate base for a total amount of \$58,380.00.

Staff recommended that it would be in the best interest of the District to properly remove, dispose, and upgrade the storm drain system within the Project footprint at a cost of \$32,757.00 proposed by RBC. In addition, the work requires removal and replacement of sixty (60) lineal feet of concrete valley gutter above existing Transite pipe, which would be performed by a subcontractor, at a cost of \$7,383.00 proposed by RBC. The total of proposed Change Order #1 provided by RBC is \$98,520.00.

Mr. Parsons added that the amount of removal, handling, and disposal of Transite pipe is beyond RBC's allowable scope and qualifications, therefore staff reached out to a local demolition contractor, CVE Demolition Inc. (CVE), who had previously performed demolition work for the District including hazardous waste removal. CVE provided a proposal for \$13,690.00 to remove, off haul, and dispose of the Transite pipe.

RBC requested an additional ten (10) working days to perform the additional work which would extend the contract original completion date from June 11, 2025 to June 25, 2025.

Board discussion included utilizing aggregate material stockpiled on District properties, the importance of consistency of aggregate material used, the stringent time factor, pros and cons to utilize SSJID crews to assist on the Project, and the District's responsibility to control costs.

**MOTION:** A motion was made by Director Roos and seconded by Director Van Ryn to approve Robert Burns Construction Inc. Change Order #1 for the SSJID District Office 3-inch AC Grind Replacement Project in the amount of \$98,520.00.

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The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	WESTSTEYN

**Item #2 – Consider Approval of Increase to 2025 Board Adopted Budget for SSJID District Office 3-Inch AC Grind and Replacement Project from \$300,000 to \$350,000 with Authority for General Manager to Approval Additional Change Orders within Budget as Necessary**

Mr. Parsons recommended an increase to the SSJID adopted 2025 Project Budget from \$300,000.00 to \$350,000.00 to allow for the anticipated costs plus contingency for the remaining work on the SSJID District Office 3-Inch AC Grind and Replacement Project; and to authorize the General Manager to issue additional change orders as necessary within the approved budget.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to approve an increase to the SSJID adopted 2025 Project Budget from \$300,000.00 to \$350,000.00 to allow for the anticipated costs plus contingency for the remaining work on the SSJID District Office 3-Inch AC Grind and Replacement Project; and to authorize the General Manager to issue additional change orders as necessary within the approved budget.

The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	WESTSTEYN

**Item #3 – Consider Approval of Award of Contract to CVE Demolition for Removal and Disposal of Transite Pipe in the Amount of \$13,690.00**

**MOTION:** A motion was made by Director Van Ryn and seconded by Director Holbrook to approve the award of contract to CVE Demolition Inc. for the removal and disposal of Transite pipe in the amount of \$13,690.00.

The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	WESTSTEYN

**Item #4 – ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 8:46 a.m.

**ATTEST:**

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Danielle Barney, Clerk of the Board