

**MINUTES FOR THE JULY 22, 2025  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District (SSJID) met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom meeting platform. President Spyksma called the meeting to order. Director Weststeyn led the flag salute. Upon roll call the following members were noted present:

DIRECTORS:           HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN  
ABSENT:               NONE

Also present were General Manager Peter Rietkerk; General Counsel Mia Brown; Engineering Department Manager Forrest Killingsworth; and Clerk of the Board Danielle Barney.

**Public Comment** – None.

**CONSENT CALENDAR**

- A. Approval of Checks in the amount of \$219,768.17; Accounts Payable Wires in the amount of \$2,581,837.96; and Payroll dated July 1, 2025 in the amount of \$6,111.89, and July 11, 2025 in the amount of \$317,187.91.
- B. Approval of the Regular Board Meeting Minutes of July 8, 2025
- C. Accept and File Notice of Completion for the District Office 3-Inch Grind and Replacement Project (SSJID-25001)

**MOTION:** A motion was made by Director Holbrook and seconded by Director Van Ryn to approve the Consent Calendar as submitted.

The motion passed 5 to 0 by the following vote:

AYES:               HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN  
NOES:               NONE  
ABSTAIN:           NONE  
ABSENT:            NONE

**COMMUNICATIONS**

**Item #1 – Directors’ Reports**

Director Holbrook reported that he attended and/or participated in the following meetings and/or events:

- July 16, 2025 – Attended the San Joaquin County (SJC) Advisory Water Commission (AWC) meeting. Discussion/Action Items included the Mokelumne River Integrated Conjunctive Use Program, the Mossdale Urban Flood Risk Reduction Project Update, the Flood Resilience Ordinance Update, and the Fall 2024 Groundwater Report.
- July 16, 2025 – Attended the Ripon Chamber of Commerce Installation & Awards Dinner. Mrs. Carrie Sweet, wife of SSJID Irrigation Operations Manager Barron Sweet, was awarded the Citizen of the Year Award.

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- July 17, 2025 – Attended the Tri-Dam Annual Board Meeting Luncheon in Strawberry, CA. Highlights included a tour of the Tri-Dam facilities conducted by Brett Gordon, Tri-Dam Interim Operations and Maintenance Manager.
- July 18, 2025 – Participated in the City of Manteca 2025 Jim Brown Memorial “Swing for Youth” Golf Tournament. SSJID’s sponsored foursome included Director Holbrook, Director Roos, SSJID Electric Utility Manager Bill Schwandt, and SSJID GIS/Engineering Technician Anthony Podesto.

Director Van Ryn reported that he attended the South San Joaquin Groundwater Sustainability Agency (SSJGSA) Board meeting on July 17.

Director Van Ryn commended the Nick C. DeGroot Water Treatment Plant (WTP) Manager Justin Ashworth and the WTP staff for setting a new record for monthly treatment, in June 2025, averaging 31.75 million gallons per day (MGD), the highest in the WTP’s history.

Director Van Ryn thanked all staff for their hard work during this irrigation season.

Director Weststeyn reported that he attended and/or participated in the following meetings and/or events:

- July 9, 2025 – Attended the San Joaquin Farm Bureau (SJFB) Water Committee meeting.
- July 17, 2025 – Attended the Tri-Dam Annual Board Meeting Luncheon in Strawberry, CA. He noted the interesting and educational facilities tour and presentation.

Director Roos participated in the City of Manteca 2025 Jim Brown Memorial “Swing for Youth” Golf Tournament on July 18.

Director Roos thanked the Division Managers and Irrigation Crews for the delivery of clean water.

President Spyksma announced that he will be attending the San Joaquin Tributaries Authority (SJTA) Special Committee meeting on July 23. The agenda will include an amendment to the 2025 budget regarding implementation of the Strategic Communications Program to promote awareness of the local water systems managed by SJTA members.

**Item #2 – Various Reports**

***The Managers’ Reports were provided in electronic form to the Board on July 18, 2025.***

Mr. Peter Rietkerk, SSJID General Manager, reported on the Occupational Safety and Health Administration (OSHA) 10-Hour Construction Safety Training which the District provided to approximately 36 management and frontline team members. The SSJID team members engaged in informative safety discussions during the workshops, and each participant was provided a certificate upon completion.

Mr. Rietkerk referenced President Spyksma’s reporting of the SJTA proposed budget amendment to implement the Strategic Communications Program. He added that the SJTA does not anticipate a cash call from member agencies to fund the effort.

Director Holbrook addressed Mr. Forrest Killingsworth, SSJID Engineering Department Manager, and requested an update on the Canyon Tunnel Project (Project). Mr. Killingsworth stated that the Notice of Award was issued to Drill Tech Drilling and Shoring, Inc. on July 1, the Notice to Proceed is anticipated for August 1 or sooner, and the Canyon Tunnel Groundbreaking Ceremony is scheduled for August 4. He added that the

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construction schedule was received with an estimated Project completion by Winter of 2028, one (1) year earlier than originally anticipated. The first phase of the Project will entail the mobilization and staging of equipment and materials, with the construction phase to commence by mid-September 2025. Mr. Killingsworth explained the scope of work and schedule, the anticipated structural analysis of the cable suspension bridge, and the required permits received from Stanislaus County. Mr. Rietkerk stated that the District's financial advisors, PFM Financial Advisors, LLC, will be updating the analysis of financing scenarios for the Project based on the results of the bid, and submittal of the formal project schedule. Staff will provide updates at a future board meeting regarding 2026 financing strategies.

Mr. Rietkerk referenced the Water Supply Development and Operating Agreement "Phase 1" and "Phase 2" between SSJID and the Cities of Escalon, Lathrop, Manteca and Tracy (Cities); noted the WTP's growing water demands from the Cities; and stated that the District initiated a preliminary engineering study, in 2024, to project future City surface water supply needs. SSJID continues to work with the Cities to finalize the Phase 2 Preliminary Engineering Report and will report to the Board in the near future. Board discussion included a Cost of Service Study, and potential WTP rate increase by January 1, 2027.

**ACTION CALENDAR**

**Item #3 – Step 3 Grievance Hearing Regarding Forklift Operations**

Mr. Rietkerk addressed the Board and explained that International Brotherhood of Electrical Workers (IBEW) Local 1245 Business Representative Jessica Stillwell, District employee grievant(s), and/or District Management staff would present their case on the Step 3 grievance IBEW filed with the District, on June 25, 2025, regarding Class A licensure past practice and a recently purchased forklift for the Control Room. He noted that copies of letters between the District and IBEW were included in the Agenda Item #3 Staff Report, and the Board need not render a decision today. The Board will need to render a decision, and convey said decision by August 6, 2025, in accordance with grievance procedure.

Ms. Stillwell addressed the Board, explained the grievance alleging a violation of past practice in the operation of a new JLG 519 Telehandler (JLG), and requested the District cease and desist permitting non-Class A license holders from operating the JLG. She provided detailed explanations of a forklift versus equipment per weight classifications and load capacity; heavy, medium and lightweight equipment classifications; SSJID's Heavy Equipment Operator job description; industry definitions of construction equipment, construction machinery, and the JLG; and the District's past practice of employees operating heavy equipment.

Ms. Stillwell concluded and requested that the District identify the JLG as heavy equipment, add it to the Heavy Equipment List included in the General Unit Memorandum of Understanding (MOU) between SSJID and IBEW, and implement the requirement of a Class A License and Forklift Certification for employees utilizing the JLG.

Mr. Rietkerk cited the District's past practice regarding Class A licensures, forklift operators, forklift definition, and medium and heavy equipment definitions. He provided background of the medium and heavy equipment lists dating back to 1998, and no inclusion of forklifts on those lists, even though the District has owned, purchased, and operated forklifts since that time.

Board discussion included commending Ms. Stillwell on her extensive research and presentation; IBEW's request for a Class A license for equipment not utilized on public roadways; the District's operational responsibility to its constituents; and OSHA's classification of the JLG Telehandler as a forklift.

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**Item #4 – Presentation of Audit of the 2024 Annual Financial Report**

Ms. Sarah Bloom, SSJID Assistance Finance and Administration Manager, addressed the Board regarding approval of the 2024 Annual Financial Report (AFR), and introduced Josh Giosa, CPA, and Ms. Jasmine Logee, CPA, at Price Paige & Company (PP&C) who were in attendance via the online Zoom meeting platform. Ms. Bloom provided a brief overview of the audit process and stated that SSJID had received a “clean audit opinion.” This is the second year of the three-year contract with PP&C.

Ms. Logee addressed the Board, and acknowledged Ms. Bloom, SSJID Finance and Administration Manager Sonya Williams, and the Finance Department staff for their willingness to assist. She gave a presentation of the audit report for the December 31, 2024 year-end financial statements and provided detailed explanations of the audit process; the audit areas of emphasis; the auditor’s reports; key financial statement items; and required communications. Ms. Logee stated that the District received a “clean unmodified audit opinion,” which is the highest possible rating, and that there were no internal controls identified regarding material weaknesses or significant deficiencies. She added that last year’s recommendations to the District regarding capital assets, pension calculation, revenue recognition, and pension calculation adjustment were effectively implemented resulting in a clean audit, and she commended SSJID’s Finance Team.

Board discussion included clarification of the term “Inflows of Resources;” the Governmental Accounting Standards Board (GASB) amortization schedule; Tri-Dam Project classified as a “significant risk” due to being a shared asset with Oakdale Irrigation District (OID); pension payments to SSJID retirees; and the unfunded pension liability pay-off in 2021. The Board thanked PP&C, Ms. Williams, Ms. Bloom, and the Finance Department for their hard work.

**MOTION:** A motion was made by Director Weststeyn and seconded by Director Holbrook to accept the audit of the 2024 Annual Financial Report.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

*The Board took a brief recess at 10:20 a.m. and reconvened to Open Session at 10:32 a.m.*

**Item #5 – Consider Adoption of Resolution 25-12-B Adopting Rates for Irrigation Services Furnished by the South San Joaquin Irrigation District**

Ms. Williams addressed the Board regarding the rate increase for year three (3) of the five (5) year rate schedule adopted by Board action on July 25, 2023, and noted the 2026 proposed charges for fixed rates, and volumetric rates.

Ms. Williams stated that rate increases were necessary to support the daily operations and maintenance of the District’s irrigation system, while also funding the Water Master Plan (WMP) capital improvements, and thoroughly explained the District’s annual irrigation costs versus revenue. She added that the Board retains the authority to approve rate increases each year, not to exceed the amounts adopted in the original Proposition 218 approved schedule.

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Staff recommended that the Board approve the maximum rate increase as outlined in the previously approved five-year rate schedule.

Board discussion included the minimum charge per acre; the number of parcels that pay the minimum rate; Ms. Williams providing the Board with a breakdown of parcels that pay the minimum rate; consideration to freeze the volumetric charge due to the current economy; the District's annual operating expense deficit; SSJID's rates being comparable to local area water districts; and that the District's growers opted for the 5-year rate increase schedule in the Proposition 218 process.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Weststeyn to adopt Resolution 25-12-B Adopting Rates for Irrigation Services Furnished by the South San Joaquin Irrigation District.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION 25-12-B**

**RESOLUTION ADOPTING RATES FOR IRRIGATION SERVICES FURNISHED BY THE  
SOUTH SAN JOAQUIN IRRIGATION DISTRICT**

**WHEREAS**, the Irrigation District Law provides authority for the South San Joaquin Irrigation District, ("District") in lieu, in whole or in part, of levying assessments, to fix and collect charges for any service furnished by the District and to prescribe reasonable rules with respect to said charges; and

**WHEREAS**, the District operates an irrigation system on which District-supplied water is delivered to parcels within the District for irrigation purposes; and

**WHEREAS**, at its duly noticed regular meeting on May 23, 2023, the District's Board of Directors accepted and adopted the May 2023 "Cost Analysis of Irrigation Services and Irrigation Rate Recommendations – South San Joaquin Irrigation District" prepared by Provost & Pritchard Consulting Group; and

**WHEREAS**, at the same May 23, 2023 regular meeting, the Board of Directors adopted Resolution 23-16-Y Adopting Procedures for Proceedings under Proposition 218 to Adopt and Implement Irrigation Rates, and authorized and directed staff to commence all necessary procedures in order to initiate the notice and public hearing process under Proposition 218 (Cal. Const., Art. XIII D, § 6); and

**WHEREAS**, pursuant to Article XIII D, Section 6 of the California Constitution, Notice of Public Hearing ("Notice") is required to be provided to the affected property owners and any tenants subject to the proposed rate increases to the irrigation water rates not less than forty-five (45) days prior to the public hearing on the proposed rates; and

**WHEREAS**, the District mailed Notices on June 2, 2023, to the affected property owners and tenants subject to the proposed rate increases to the irrigation water rates in compliance with Article XIII D, Section 6 of the California Constitution and the Proposition 218 Omnibus Implementation Act (Gov. Code § 53755), of the location, date, and time of the public hearing on the proposed rate increases, and of the procedures for written protests against to the proposed rate increases; and

**WHEREAS**, pursuant to Article XIII D, Section 6 of the California Constitution, on July 25, 2023, at 9:00am in the SSJID Board Room located at 11011 E. Highway 120, Manteca, California, the District held a public hearing to consider public comments to and protests against the proposed irrigation water rate increases; and

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**WHEREAS**, during that public hearing, the Board of Directors considered public comments to and protests against adoption of the proposed irrigation water rate increases; and

**WHEREAS**, affected property owners and tenants subject to the proposed rate increases were given the opportunity to submit written protests against the proposed rate increases by the close of the public hearing; and

**WHEREAS**, at the close of the public hearing, written protests were counted by MK Election Services, LLC and the total number of written protests presented by the close of the public hearing was less than fifty percent plus one (50% + 1) of the total number of affected parcels subject to the proposed irrigation water rate increase; and

**WHEREAS**, following the close of the public hearing, the Board of Directors approved the Schedule of Irrigation Rates as set forth in Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED**, that the Board of Directors of the South San Joaquin Irrigation District hereby takes the following actions:

- (1) The Board of Directors hereby adopts the following Irrigation Rates:

Charge Category	2026
Fixed - per acre	\$ 60.00
Volumetric - Tier 1 (<=48") - per AF	\$ 10.00
Volumetric - Tier 2 (>48") - per AF	\$ 17.50
Minimum Charge	\$ 60.00

- (2) Prior to implementing any of the Board Adopted rate increases for 2026, 2027, and 2028 as set forth in Exhibit A, the District shall supply written notice of any such increase not less than 30 days prior to the effective date of the increase. Such notice may be included in the regular billing statement for the payment of irrigation water or any other mailing by the District to the address to which the District customarily mails the billing statement.

- (3) The Board of Directors further finds as follows:

- a. The revenues derived from the aforementioned charges do not exceed the costs of providing the subject properties with the respective service(s); and,
- b. The revenues derived from the charges will not be used for any purpose other than that for which the charges are imposed; and,
- c. The amount of the charge imposed does not exceed the proportional cost of the service(s) attributable to the subject property.

- (4) This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of July 2025 by the following vote:

AYES:	HOLBROOK SPYKSMA VAN RYN WESTSTEYN
NOES:	ROOS
ABSTAIN:	NONE
ABSENT:	NONE

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**Item #6 – Consider Adoption of Resolution 25-13-B Certifying Rates and Charges for Services Furnished by the South San Joaquin Irrigation District**

Ms. Williams addressed the Board and stated that, on an annual basis, the District is required to provide the San Joaquin County Auditor-Controller's Office with a resolution certifying the annual charges for services that will be collected by the County on the tax assessment roll for SSJID's Flat Rate Charge and Groundwater Recharge Charge. The resolution is due to the County on or before August 10.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Van Ryn to adopt Resolution 25-13-B Certifying Rates and Charges for Services Furnished by the South San Joaquin Irrigation District.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION 25-13-B**

**CERTIFYING 2026 RATES AND CHARGES FOR SERVICES FURNISHED BY  
THE SOUTH SAN JOAQUIN IRRIGATION DISTRICT**

**WHEREAS**, the Irrigation District Law provides authority for the South San Joaquin Irrigation District, ("District") in lieu, in whole or in part, of levying assessments, to fix and collect charges for any service furnished by the District and to prescribe reasonable rules with respect to said charges; and

**WHEREAS**, the District currently charges a flat rate charge ("Flat Rate Charge") of \$52.00 per acre per year for water service to each parcel in the District on which District-supplied water is available for irrigation, with a minimum charge of \$52.00 per year; and

**WHEREAS**, the District currently charges a groundwater recharge charge ("Ground Water Recharge Charge") of \$12.00 per acre per year to each parcel in the District of 10 acres or more which is subject to a recorded Irrigation Service Abandonment Agreement, and on which crops are commercially grown; and

**WHEREAS**, on July 9, 2025, in conformance with the procedural requirements of Proposition 218, the District approved a volumetric charge of \$7.50 per acre-foot ("First Tier Volumetric Charge"), and on September 22, 2015 limited the First Tier Volumetric Charge to the first 48 inches of water used per year, and approved an additional volumetric charge of \$15.00 per acre-foot for water used in excess of 48 inches per year starting in 2024 ("Second Tier Volumetric Charge"); and

**WHEREAS**, on January 12, 2021, in conformance with the procedural requirements of Proposition 218, the District approved a pressurized water charge ("Pressurization Charge") for customers served with pressurized water from the District's Division 9 Irrigation System Improvement Project set at \$50 per acre-foot consisting of (a) \$38 per acre-foot for recovery of electricity expense ("Electricity Cost Recapture"), subject to an annual inflation or deflation adjustment, and (b) \$12 per acre-foot for the improvement or replacement of capital assets ("Provision for Capital Assets"), also subject to an annual inflation or deflation adjustment. The Pressurization Charge of \$50 was effective for the 2021 season and may be adjusted by the Board of Directors for inflation or deflation in accordance with the provisions of Proposition 218 and Government Code section 53756 for each of the 2022, 2023, 2024 and 2025 seasons. The annual inflation or deflation index applicable to the Electricity Cost Recapture is the change in the cost of electricity, on a per acre-foot basis, experienced by the pressurized water system in the preceding year. The annual inflation or deflation index applicable to the Provision for Capital Assets is based on the California Consumer Price Index as published by the California Division of Industrial Relations for the preceding calendar year; and

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**WHEREAS**, Notice of the changes in the Electricity Cost Recapture and Provision for Capital Assets caused by application of the inflation or deflation indexes shall be given by mail to each customer subject to the Pressurization Charge at the address to which the District customarily mails the billing statement for the Pressurization Charge, and to the record owner's address shown on the last equalized assessment roll, if that address is different than the billing address; and

**WHEREAS**, the District declares the following with respect to the Flat Rate Charge, Ground Water Recharge Charge, First and Second Tier Volumetric Charges, and Pressurization Charge:

- (1) The revenues derived from the aforementioned charges do not exceed the costs of providing the subject properties with the respective service(s); and,
- (2) The revenues derived from the charges will not be used for any purpose other than that for which the charges are imposed; and,
- (3) The amount of a charge imposed shall not exceed the proportional cost of the service(s) attributable to the subject property.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED**, that pursuant to Sections 22280 and 22283 of the Water Code, the Flat Rate Charge, First and Second Tier Volumetric Charges, shall increase for the 2026 calendar year and the Ground Water Recharge Charge and the Pressurization charge will continue at their current levels for 2025 calendar year as follows and subject to the following rules:

**RULE NO. 1: FLAT RATE CHARGE**

- a) For each separate parcel, as shown on the District records of San Joaquin County Assessor's Parcel Maps, which is not the subject of an Irrigation Service Abandonment Agreement with the District, there shall be a charge for the use of District irrigation water, an annual Flat Rate Charge of \$60.00 per acre.
- b) The minimum amount for the Flat Rate Charge shall be \$60.00. The Flat Rate Charge is due on receipt and payable in two installments.
- c) For parcels billed by the District, the first installment is delinquent if not paid by 4:30 p.m. on December 20, 2025, and the second is delinquent if not paid by 4:30 p.m. on June 20, 2026.
- d) For parcels billed by San Joaquin County, the first installment of such charges will be delinquent if not paid by the customer to the County by December 10, 2025, and the second installment of such charges will be delinquent if not paid by the customer to the County by April 10, 2026.
- e) For parcels billed by the District, water service will be denied to any land having outstanding Flat Rate Charges in excess of ten (10) working days.

**RULE NO. 2: FIRST and SECOND TIER VOLUMETRIC CHARGES**

- a) There shall be a First-Tier Volumetric charge of \$10.00 per acre-foot for the first 48 inches and a Second-Tier Volumetric charge of \$17.50 per acre-foot for water used in excess of 48 inches.
- b) Water service will be denied to parcels having outstanding volumetric charges in excess of \$10.00 for 45 days or longer.



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**RULE NO. 3: PRESSURIZATION CHARGE**

- a) The pressurization charge and the annual adjustment feature is described as follows:

On January 28, 2025, the District imposed a Pressurization Charge for customers served with pressurized water from the District's Division 9 Irrigation System Improvement Project set at \$58.12 per acre-foot consisting of (a) \$43.31 per acre-foot for Electricity Cost Recapture, subject to an annual inflation or deflation adjustment, and (b) \$14.81 per acre-foot for Provision for Capital Assets, also subject to an annual inflation or deflation adjustment. The Pressurization Charge of \$58.12 is effective for the 2025 season and may be adjusted by the Board of Directors for inflation or deflation in accordance with the provisions of Proposition 218 and Government Code section 53756 for each of 2022, 2023, 2024 and 2025. The annual inflation or deflation index applicable to the Electricity Cost Recapture is the change in the cost of electricity, on a per acre-foot basis, experienced by the pressurized water system in the preceding year. The annual inflation or deflation index applicable to the Provision for Capital Assets is the change in the California Consumer Price Index as published by the California Division of Industrial Relations for the preceding calendar year. Notice of the changes in the Electricity Cost Recapture and Provision for Capital Assets caused by application of the inflation or deflation indexes shall be given by mail to each customer subject to the Pressurization Charge at the address to which the District customarily mails the billing statement for the Pressurization Charge, and to the record owner's address shown on the last equalized assessment roll, if that address is different than the billing address.

- b) Parcels receiving pressurized water from the District's Division 9 Irrigation System Improvement Project, shall, in addition to the Flat Rate Charge described in Rule No. 1, and the First and Second Tier Volumetric Charges described in Rule No. 2, pay a Pressurized Charge of \$58.12 per acre-foot during 2025.
- c) Parcels receiving pressurized water from the District's Division 9 Irrigation System Improvement Project will be billed each month of the irrigation season both for delivery of District-supplied water under Rule No. 2 and for pressurization of such water under this Rule No. 3.
- d) Water service will be denied to parcels having outstanding Pressurization Charges in excess of ten (10) working days.

**RULE NO. 4: GROUNDWATER RECHARGE CHARGE**

- a) For those separate parcels, as shown on the District records of San Joaquin County Assessor's Parcels, which are used to grow commercial crops and which are the subject of an approved District Irrigation Service Abandonment Agreement, there shall continue to be an annual Ground Water Recharge Charge of \$12.00 per acre for the benefits derived from groundwater recharge.
- b) The Groundwater Recharge Charge is due on receipt and payable in two installments.
- c) For parcels billed by the District, the first installment is delinquent if not paid by 4:30 p.m. on December 20, 2025, and the second is delinquent if not paid by 4:30 p.m. on June 20, 2026.
- d) For parcels billed by San Joaquin County, the first installment of such charges will be delinquent if not paid by the customer to the County by December 10, 2025, and the second installment of such charges will be delinquent if not paid by the customer to the County by April 10, 2026.

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**RULE NO. 5: SERVICE ABANDONMENT**

- a) Those separate parcels, as shown on the District records of San Joaquin County Assessor's Parcels, which do not utilize District water service may be exempted from the District Flat Rate Charge provided the owners of such lands enter into an "Irrigation Service Abandonment Agreement" with the District, and
- b) Provided further, there are no outstanding amounts owed to District for water service on such lands.
- c) Such parcels may also be exempted from the Ground Water Recharge Charge, provided such parcels are less than 10 acres or are not used to grow commercial crops.

**RULE NO. 6: COLLECTION**

- a) The Board authorizes the charges to be billed and collected by the District and to deny water service to parcels having outstanding charges that exceed the thresholds established in the Rules above.
- b) The Board authorizes the charges resulting from the Flat Rate Charge and Groundwater Recharge Charge to be transmitted to the County Auditor-Controller and continue to be enrolled on the tax roll of the County of San Joaquin for collection at the same time, in the same manner, and subject to the same penalties for delinquency as county taxes.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of July 2025 by the following vote:

AYES:	HOLBROOK SPYKSMA VAN RYN WESTSTEYN
NOES:	ROOS
ABSTAIN:	NONE
ABSENT:	NONE

**Item #7 – Quarterly Presentation of Financial Statements through June 30, 2025**

Ms. Williams addressed the Board and gave an oral presentation of the quarterly Financial Statements through June 30, 2025. She provided detailed explanations of the balance sheets; net positions; total assets; liabilities; revenues, expenses and changes in net position; non-operating revenues; irrigation revenues and expenses; cash flows; reserve allocations and balances; and actual versus year-to-date budget comparisons; and breakdown of cash investments by category.

The Board inquired about the District investing in the California Water Insurance Fund (CWIF), to which Ms. Williams responded that PFM Financial Advisors will be giving a CWIF presentation to the Board at a future board meeting.

**Item #8 – Quarterly Presentation of Investment Report for June 2025**

Ms. Williams addressed the Board and gave an oral presentation of the quarterly Investment Report through June 2025. She provided detailed explanations of the components of cash and investments, interest income year-to-date and monthly, amounts invested by yield to maturity, investment holdings, treasury yield curve, investment activity, maturities schedule, and employment rates.

Ms. Williams detailed the Consumer Price Index (CPI) "All Urban Consumers" Rates of Inflation Index utilized and explained that it provides the broadest inflation factor. She noted that the District utilizes the CPI "California

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Urban Wage Earners and Clerical Workers” Index for labor negotiations and contract bids.

**Item #9 – Consider Approval of Agreement to Transfer Irrigation Facilities; and Quitclaim a Portion of the District’s Interest (Lateral Ta-121dd); and Adoption of Resolution 25-15-P Authorizing the Quitclaim of an Easement Owned by the SSJID (Portion of Lateral Ta-121dd)**

Mr. Parsons addressed the Board regarding conditional approval to process the Agreement to Transfer Irrigation Facilities, and adopt Resolution No. 25-15-P quitclaiming a portion of the District’s interest in Lateral “Ta-121dd.”

Mr. Chad Parsons, SSJID Senior Engineer, explained the District easement and District utility, a dead-end 36” cast-in-place pipeline, a portion of which is located within the properties (APNs 228-080-19 and 228-080-20) owned by TAP Land Company (TAP). He further explained that Mr. David Phippen (Owner/Applicant) plans to replant the properties with almond trees; that a private supply pipeline currently exists within the easement to a pump station and well; and that the Owner plans to obtain a Structure Permit to extend the private pipeline to another well and install a new pump station to continue to receive District service.

Staff recommended that the Board approve the Applicant’s request to quitclaim the easement and abandon the District’s facilities. It was noted that no other properties would be impacted as a result of the abandonment. A Transfer Agreement and Quitclaim will be recorded after the Owner obtains an approved Structure Abandonment Permit from the Engineering Department and properly disconnects the District’s facility.

**MOTION:** A motion was made by Director Van Ryn and seconded by Director Weststeyn to authorize conditional approval for staff to do all things necessary and proper to process the Agreement to Transfer Irrigation Facilities; and adopt Resolution 25-15-P Authorizing the Quitclaim of an Easement Owned by the South San Joaquin Irrigation District.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION NO. 25-15-P**

**RESOLUTION AUTHORIZING THE QUITCLAIM OF AN EASEMENT  
OWNED BY THE SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
(PORTION OF LATERAL “TA-121dd”)**

**WHEREAS**, the SOUTH SAN JOAQUIN IRRIGATION DISTRICT (“District”) is the lawful owner of an easement upon real property situate in the unincorporated area County of San Joaquin, identified by San Joaquin County Assessor’s Parcel Numbers 228-080-19 and 228-080-20 (the “Subject Properties”). Said easement is described in that certain Grant of Easement for Right-of-Way recorded June, 28<sup>th</sup>, 1949 in Book 1207 of Official Records, at Page 224, is thirty (30) feet in width, and contains a portion of District’s pipeline identified as Lateral “Ta-121dd”, and is more particularly described in the attached Exhibit “A” (“Easement”); and

**WHEREAS**, the District has determined that the District no longer requires the Easement for District purposes; and

**WHEREAS**, the District Board of Directors finds it in the best interests of the District to quitclaim the Easement unto TAP LAND COMPANY LP., the owner of the underlying Subject Properties burdened by the Easement; and

**WHEREAS**, California Water Code section 22500 authorizes an irrigation district to dispose of real property

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where: 1) the District's Board of Directors find the property is no longer necessary for district purposes; 2) the proposed conveyance is supported by valuable consideration; and 3) the District's Board of Directors finds the terms and conditions of the conveyance to be in the best interests of the District; and

**WHEREAS**, the District's Board of Directors finds the requirements of California Water Code section 22500 have been met.

**NOW THEREFORE BE IT RESOLVED**, by this Board of Directors that:

1. The Board of Directors finds that the Easement is no longer necessary for District purposes;
2. Valuable consideration for the quitclaim of said portion of the Easement is acknowledged as received;
3. The Board of Directors finds the terms and conditions of the quitclaim to be in the best interests of the District;
4. The Board of Directors authorizes the General Manager and other District staff to execute and record all documents and do all other things necessary and proper to effectuate the quitclaim of the Easement contained therein to TAP LAND COMPANY LP, the owner of the underlying real property.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of July 2025, by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #10 – Consider Approval of Yosemite Square Off-Site Underground Improvements and Yosemite Square Unit 1 Improvements**

Mr. Killingsworth addressed the Board regarding approval of the Yosemite Square Off-Site Underground Improvement Plans, and Yosemite Square Unit 1 Improvement Plans. He provided details of the Yosemite Square housing project including the size, location, the District Lateral "Tb" currently located on the property, and proposed improvements to the District's Laterals "T," "Tb," and "Tbb."

Staff recommended Board approval of the items listed below regarding the Yosemite Square Off-Site Underground Improvement Project, and the Yosemite Square Unit 1 Project, subject to compliance with the District's standard requirements and to the satisfaction of District staff:

1. Signature of Improvement Plans
2. Encroachment Agreement
3. Developer's Agreement

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to approve the items listed above regarding the Yosemite Square Off-Site Underground Improvement Project, and the Yosemite Square Unit 1 Project, subject to compliance with the District's standard requirements and to the satisfaction of District staff.

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The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #11 – Consider Approval of Quitclaim Request Associated with Villa Ticino West Signalization Project; and Adoption of Resolution 25-14-P Authorizing the Conveyance by Quitclaim of Real Property with Reservation of Easement Therefrom (Portion of APN 241-300-66)**

Mr. Killingsworth addressed the Board regarding Villa Ticino West’s (VTW) request to purchase District property; and adoption of Resolution 25-14-P authorizing the Conveyance by Quitclaim of real property owned by the District (associated with a portion of Lateral “Z-200dd”), including reservation of an easement.

Mr. Killingsworth explained the VTW 200-acre housing development project in Manteca that is nearing completion. He further explained that Meritage Homes (Meritage or Developer) is required to signalize the intersection at Yosemite Avenue and Swanson Road. SSJID owns a strip of land adjacent to Yosemite Avenue and associated with Lateral Z200dd (APN 241-300-66). Meritage has officially applied to purchase a portion of the District’s property, and provided an offer letter (included in Agenda Item #11 Staff Report, Attachment C).

Upon staff’s review of the Meritage offer price, and a similar 2022 transaction regarding the same strip of land near the subject property, Meritage Homes agreed to SSJID’s purchase rate of \$320,000.00/acre (ac) for a total purchase price of \$35,834.71 ( $\$320,000.00/\text{ac} \times 0.11198347$ ). To ensure SSJID retains an appropriate property right for Lateral Z-200dd, the District will transfer the property by way of quitclaim deed including a 40-foot wide easement reservation. Future surface improvements proposed within the SSJID’s retained property interests shall require the applicant/owner to replace, and potentially realign the District’s Lateral Z-200dd pipeline with round, gravity, reinforced concrete pipe (RGRCP).

Mr. Killingsworth noted that the purchase price listed on the draft Resolution No. 25-14-P, included in the Staff Report, Attachment D, was incorrect though language in the actual Staff Report depicted the correct final purchase price.

Board discussion included the SSJID’s first in time position for the District facility.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Weststeyn to adopt Resolution 25-14-P Authorizing the Conveyance by Quitclaim of Real Property with Reservation of an Easement Therefrom (Portion of Lateral Z-200DD), to be amended with the correct purchase rate of \$320,000.00/acre (ac) for a total purchase price of \$35,834.71 ( $\$320,000.00/\text{ac} \times 0.11198347$ ).

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION NO. 25-14-P**

**RESOLUTION AUTHORIZING THE CONVEYANCE BY QUITCLAIM  
OF REAL PROPERTY WITH RESERVATION OF AN EASEMENT THEREFROM  
(PORTION OF LATERAL “Z-200DD”)**

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**WHEREAS**, the SOUTH SAN JOAQUIN IRRIGATION DISTRICT, hereinafter referred to as “District,” is the title holder of a portion of real property located in the City of Manteca and described in that certain deed recorded in the Book of Official Records, Vol. 419, page 259, San Joaquin County (“District Property”); and

**WHEREAS**, the MERITAGE HOMES OF CALIFORNIA, INC. (“Buyer”) seeks to purchase a portion of the District Property consisting of approximately 4,878 square feet more or less (“Subject Property”), which is described particularly in Exhibit “A” and depicted in Exhibit “B” attached hereto; and

**WHEREAS**, the District’s fee interest in the Subject Property is no longer necessary for District purposes and is surplus to its needs, and the Board of Directors finds it is in the best interest of the District to sell the Subject Property; and

**WHEREAS**, the Board finds, and the Subject Property is hereby declared “exempt surplus land” under the California Surplus Land Act pursuant to Government Code section 54221(f)(a)(B), as it is less than one-half acre in area and is not contiguous to land owned by a state or local agency that is used for open-space or low and moderate-income housing purposes; and

**WHEREAS**, the sale of the Subject Property to Buyer upon the terms described below is for adequate valuable consideration under applicable law, and

**WHEREAS**, the Board approves the terms of the sale, which are generally as follows:

1. Purchase price of \$320,000 per acre ( $\$320,000 \times 0.11198347 = \$35,834.71$ ).
2. The sale of the Subject Property is “as-is,” without warranties.
3. District’s title to the Subject Property will be conveyed by Quitclaim Deed, reserving therefrom a perpetual easement for the benefit of the District, which is described particularly in Exhibit “C” and depicted in Exhibit “D” attached hereto.
4. Buyer will pay all costs related to transfer, including but not limited to, escrow costs, title fees and recording fees.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the South San Joaquin Irrigation District that:

1. The foregoing recitals are found to be true and correct.
2. The Board President and Secretary are hereby authorized to execute on behalf of the District, a quitclaim deed to Buyer disposing of the District’s interests in the Subject Property, excepting therefrom a reserved easement for District purposes on the terms and conditions recited above, and do all other things necessary and proper to complete the disposition of the Quitclaim Parcel as contemplated herein.

**PASSED AND ADOPTED** this 22nd day of July, 2025, by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

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**Item #12 – Consider Approval of Credit Transfer Agreement with the National Fish and Wildlife Foundation for the Canyon Tunnel Project**

Mr. Killingsworth addressed the Board regarding conditional approval of the Credit Transfer Agreement (Agreement) between the National Fish and Wildlife Foundation (NFWF) and SSJID in connection with the Canyon Tunnel Project (Project).

Mr. Killingsworth explained that as part of the Central Valley Water Board (Water Board) Clean Water Act, Section 401, Water Quality Certification issued to SSJID for the Project, the District is required to provide compensatory mitigation in the form of an “in-lieu compensation fee” to mitigate for aquatic impacts as a result of the Project. The “impacts” are related to loss of 0.091 acres of lake/reservoir due to the implementation of the upstream tunnel portal and boat ramps at Goodwin Reservoir.

The in-lieu fees are set by the NFWF, a program approved by the United States Army Corps of Engineers (USACE) and Water Board to offset impacts to the Water of the United States (WOTUS). Mr. Killingsworth explained the current fee scale of \$375,000.00 per impacted acre, and noted that the rate will increase in August to \$600,000.00 per acre. District staff and the Provost & Pritchard consulting team have coordinated with NFWF to enter the proposed agreement prior to the anticipated price increase.

The Agreement, drafted and provided by the NFWF, is a standard agreement utilized to memorialize the purchase and transaction of Aquatic Resource Credits, and includes terms finalizing the purchase of 0.18 Aquatic Resource Credit from NFWF, for a total purchase price of \$101,500.00. Credits are not-transferable, non-assignable, non-returnable, nor shall be used for any other project. Payment is due within sixty (60) days of the date of execution of the Agreement. The \$101,500.00 shall be split between SSJID (72%) and OID (28%) for a shared cost of \$73,080.00 and \$28,420.00, respectively.

OID staff have been informed of the proposed Agreement and required fees.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Roos to approve the Credit Transfer Agreement with the National Fish and Wildlife Foundation for the Canyon Tunnel Project.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #13 – Consider Approval of Tribal Monitoring Services Agreement with Chawse’e Archaeology for the Canyon Tunnel Project**

Mr. Killingsworth addressed the Board regarding approval of the Tribal Monitoring Agreement (Agreement) with Chawse’e Archaeology (Chawse’e), for services to be billed on a time and material (T&M) basis.

Mr. Killingsworth explained that per California Environmental Quality Act (CEQA), and the Board approved Mitigation, Monitoring and Reporting Program, District staff had coordinated with the Chicken Ranch Rancheria of Mi Wuk Indians (CRR) to develop a Tribal Monitoring Services Agreement to identify and understand impacts of the Canyon Tunnel Project (Project) on cultural resources related to areas and items of tribal significance. He further explained that due to limited archeological resources available to CRR internally,

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CRR requested that Chawse'e be utilized to provide services related to tribal monitoring.

Mr. Killingsworth stated that the Agreement was developed by District Counsel, and is consistent with prior tribal monitoring agreements utilized by CRR. He noted primary terms of the Agreement including compensation; required monitoring at the downstream portal, upstream portal, and contractor's laydown area; cultural awareness training to be provided to construction personnel; and the monitoring time frame of approximately six (6) weeks. CRR requested that cattails and specific shrubberies be made available for the tribe to collect.

The total fees for monitoring services shall not exceed \$37,355.00, to be split between SSJID (72%) and OID (28%), for a shared cost of \$26,895.60 and \$10,549.40, respectively.

**MOTION:** A motion was made by Director Weststeyn and seconded by Director Van Ryn to approve the Tribal Monitoring Services Agreement with Chawse'e Archaeology for the Canyon Tunnel Project, for services to be billed on a T&M basis, at a cost not to exceed \$37,355.00.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

*It was announced that all remaining items on the Closed Session agenda would be discussed. The Board convened to Closed Session at 11:25 a.m.*

**Item #14 – CLOSED SESSION**

*Director Holbrook exited the meeting at 1:28 p.m.*

**RETURN TO OPEN SESSION**

*The Board returned to Open Session at 2:04 p.m.*

**Item #3 – Step 3 Grievance Hearing: Class A Past Practice – Forklift**

**MOTION:** A motion was made by Director Roos and seconded by Director Weststeyn to deny the grievance presented by the International Brotherhood of Electrical Workers (IBEW) regarding Class A Requirement Past Practice – Forklift.

The motion passed 4 to 0 by the following vote:

AYES:	ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	HOLBROOK



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**Item #15 – ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:

**Item #14.c – SSJID v. Lakeview Ranch Partners**

**MOTION:** A motion was made by Director Roos and seconded by Director Weststeyn to approve the Settlement Agreement between South San Joaquin Irrigation District and Lakeview Ranch Partners, as presented.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSEBT:	NONE

**Item #16 – Brown Act Review – Deferred**

**Item #17 – ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2:05 p.m.

**ATTEST:**

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Danielle Barney, Clerk of the Board