

**MINUTES FOR THE JUNE 24, 2025
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District (SSJID) met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom meeting platform. President Spyksma called the meeting to order. Director Roos led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
ABSENT: NONE

Also present were General Counsel Mia Brown, Engineering Department Manager Forrest Killingsworth, and Clerk of the Board Danielle Barney.

Public Comment – None.

CONSENT CALENDAR

- A. Approval of Checks in the amount of \$37,938.79; Accounts Payable Wires in the amount of \$1,101,413.09; and Payroll dated June 3, 2025 in the amount of \$3,796.00, June 3, 2025 in the amount of \$8,127.59, June 3, 2025 in the amount of \$444.24, and June 13, 2025 in the amount of \$309,157.89.
- B. Approval of the Regular Board Meeting Minutes of June 10, 2025
- C. Financial Reports through May 31, 2025

Director Holbrook requested that an expense line item be added to the Balance Sheet designating approximately \$40,000.00 for the California Water Insurance Fund (CWIF). He noted the investment benefits of participating in the CWIF, offered by the Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA), and urged staff to research and consider investing into the JPIA program. President Spyksma concurred and stated that statistics heard at the JPIA Board meeting, on May 12, 2025, indicated a potential to double the District's investment income.

- D. Investment Report for May 2025

Director Weststeyn inquired about the Investment Holdings Report and received clarification from SSJID Finance and Administration Manager Sonya Williams regarding money market amounts, maturity dates, and account descriptions; and the Rates of Inflation Report and received clarification regarding the Consumer Price Index (CPI) "All Urban" US City Average index used.

Board discussion included utilizing the California CPI methodology for urban wage earners and clerical workers calculations in labor negotiations, and incorporating the California CPI calculations into the monthly Financial Reports.

- E. Accept and File Notice of Completion for UPRR Lathrop Intermodal Terminal Expansion Project

MOTION: A motion was made by Director Weststeyn and seconded by Director Roos to approve the Consent Calendar as submitted.

The motion passed 5 to 0 by the following vote:

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AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

COMMUNICATIONS

Item #1 – Directors’ Reports

Director Holbrook distributed informational handouts that he received from Amarok regarding an integrated electric fence, video, and monitoring system for the Nick C. DeGroot Water Treatment Plant (WTP), and the Robert O. Schulz Solar Farm (Solar Farm).

Director Holbrook addressed SSJID Electric Utility Manager Bill Schwandt and requested a Solar Farm production versus usage update following completion of the Solar Farm Repowering – PV1 Project. Mr. Schwandt responded that results were better than anticipated with solar production higher than energy usage at the WTP. He detailed kilowatt hours and noted that staff will monitor future reports when Pacific Gas & Electric (PG&E) rates are expected to increase in the summer.

Director Holbrook reported that he attended the Manteca Chamber of Commerce 2025 Annual Installation and Awards Banquet on June 20, along with SSJID Public and Government Relations Manager Katie Patterson. He noted Ms. Patterson’s numerous interactions with event attendees, and commended her for her continuous public relations work on behalf of the District.

Director Van Ryn thanked all staff for their hard work, and commended Mr. Schwandt on the successful results of the Solar Farm Repowering Project.

Director Weststeyn thanked all Division Managers and staff for their work delivering water this irrigation season.

Mr. Weststeyn reported that he participated in a meeting, on June 23, with local growers, SSJID Engineering Department Manager Forrest Killingsworth, and SSJID Irrigation Services Supervisor Joe Hasten, to discuss the growers’ issues regarding water deliveries. Director Weststeyn stated that it was a productive meeting with open communication and clarification, which resolved the landowners’ concerns. He commended staff for their prompt coordination of the meeting, and opined that the “face to face” communication helped towards an amicable and speedy resolution.

Director Roos stated that he had no updates to report.

President Spyksma noted the successful irrigation season, to date, and thanked all staff for their contributions.

President Spyksma commented on the moss growths in the District’s waterways.

Item #2 – Various Reports

The Managers’ Reports were provided in electronic form to the Board on June 20, 2025.

Mr. Killingsworth referenced Director Weststeyn’s reporting of the meeting held with the growers on June 23, and reiterated the critical factor of face-to-face meetings to work through issues, give personal customer service,

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and provide staff the information needed to assist towards peaceful resolution.

Mr. Killingsworth stated that staff has participated in meetings with customers expressing interest in annexation, since Board approval of the SSJID amended Annexation Policy on May 27, 2025. The discussions included the requirements and responsibilities of a feasibility study.

ACTION CALENDAR

Item #3 – Consider Approval of the SSJID 2025 Mid-Year Budget Amendment

Ms. Sarah Bloom, SSJID Assistant Financial and Administrative Manager, addressed the Board regarding the 2025 adopted budget and stated that the budget amendment occurs annually at mid-year, to re-evaluate estimated expenses for the upcoming winter construction season. Board approval of the budget amendment grants staff permission to carry out the general plan of action and associated expenses included in the budget.

Ms. Bloom provided detailed explanations of the budget amendments to capital expenditures including new projects at an increase of \$75,000.00; revised projects at an increase of \$2,852,725.00; and canceled or postponed projects at a decrease of \$202,500.00; for a total increase in capital expenditures of \$2,725,255.00. She noted changes to the Proposed 2025 Capital Budget Mid-year Budget Amendment (Staff Report Attachment A) including the Canyon Tunnel Project, control box modifications, float valve installations and refinements, concrete control structures and automated slip meters, flow measuring stations, and control box level sensors.

Board discussion included long-term planning, the French Camp Outlet Canal (FCOC) meters, level sensors, customer input of float valve installation and subsequent further discussion with Operations regarding the high-priority project(s), and clarification of the Long Tunnel Downstream Portal and Liner Deformation Improvements project (Eng 22.08).

President Spyksma recommended a biennial meeting by Division, which could include growers and specific Senior Leaders, to keep constituents abreast of projects and/or budgets anticipated in the upcoming two (2) years.

MOTION: A motion was made by Director Holbrook and seconded by Director Van Ryn to approve the SSJID 2025 mid-year budget amendment.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #4 – Consider Approval of W296DD Pipe Replacement and Agdoma Private Irrigation Service Project (Nile Garden Elementary Site Improvements)

Mr. Killingsworth addressed the Board regarding Manteca Unified School District's (MUSD) Nile Garden School (Nile Garden) improvements. He explained that MUSD recently acquired an 8.8-acre parcel adjacent to Nile Garden to be expanded to improve Nile Road traffic routing during school drop-off and pick-up hours. Mr. Killingsworth further explained that the parcel has flood irrigation service from District's Lateral W 296DD

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which will be dislocated by the proposed MUSD improvements, therefore MUSD made an agreement with the previous owner, Robert Agdoma, for service continuation.

Mr. Killingsworth detailed the location of the proposed improvements, the scope of work, the District's utilities, the District's easements, and current unauthorized encroachments. He noted that to eliminate the encroachments, the replacement pipeline and easement placement will be shifted upon MUSD property, SSJID would quitclaim unnecessary portions of the existing easements to the adjacent landowner, and MUSD would grant a new 40' wide Lateral W 296DD easement to the District.

MOTION: A motion was made by Director Holbrook and seconded by Director Roos to approve the items listed below in connection with the Lateral "W 296DD" Pipe Replacement and Agdoma Private Irrigation Service Project, subject to compliance with the District's standard requirements and to the satisfaction of District staff:

1. Signature of Improvement Plans
2. Encroachment Agreement
3. Developer's Agreement
4. Acceptance of Proposed Grant of Easement, consistent with District's standard form

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #5 – Consider Approval of Q/Qc Reservoir Design Scope and Budget Amendment

Mr. Killingsworth addressed the Board regarding approval of Amendment No. 2 to Task Order #014 of the Master Services Agreement (MSA) with Provost & Pritchard Consulting Group (P&P) regarding the Lateral Q-Qc Regulation Reservoir Project (Project), including a budget increase in the amount of \$63,200.00.

Mr. Killingsworth recapped Board approval, in June of 2023, authorizing a Task Order to P&P for engineering services related to the Project; the scope of work to take the Project to the 90% design level; and a budget and scope amendment to prepare inundation mapping at the request of the Division of Safety of Dams (DSOD or Division) in an attempt to avoid DSOD jurisdiction, which was approved by the Board in October of 2024.

Mr. Killingsworth explained that DSOD management staff provided the District with an alternative design that would allow the Division to view the Project as two (2) separate reservoirs. Following coordination with DSOD, District staff requested a proposal from P&P to revise the proposed reservoir design (per DSOD's suggestion) and prepare a Record of Survey to formally memorialize and document the District's property acquired from The Wine Group (TWG). The proposal provided by P&P would advance the project from the 90% design level to the 100% design level, close out coordination efforts with DSOD, and formally memorialize the property acquired by SSJID from TWG.

Mr. Killingsworth noted that staff would prepare a Merger of Parcels with San Joaquin County (SJC) to modify the four (4) parcels acquired by SSJID from TWG into a more logical number and orientation.

The approved 2025 Capital Budget includes \$2,455,000.00 for consulting services and construction expenditures. At the time of budgeting, it was assumed that results from a pending Bureau of Reclamation

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WaterSMART Drought Efficiency Grant application would be revealed in time for a construction start in 2025 though grant application results have not been released, to date. Of the approved budget, \$90,000.00 was allocated to wrap up coordination with DSOD and elevate the Project to the 100% design level.

Staff recommended Board approval to authorize \$63,200.00 of additional expenditures to finalize the Q/Qc Regulation Reservoir Design and prepare mapping/surveying services.

Board discussion included the necessity of merging the parcels, the benefit of SJC's recorded mapping of the reconfigured parcels, and to approve the proposed budget increase with the parcel merger to be decided upon at a later date.

MOTION: A motion was made by Director Roos and seconded by Director Holbrook to authorize approval of Amendment No. 2 to Task Order #014 of the MSA with P&P regarding the Lateral Q-Qc Regulation Reservoir including a budget increase in the amount of \$63,200.00.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

The Board took a brief recess at 10:00 a.m. and reconvened to Open Session at 10:10 a.m.

Item #6 – Consider Approval of Notice of Award for Canyon Tunnel Project

Mr. Killingsworth addressed the Board stating that specific details regarding the Canyon Tunnel Project (Project), including the Notice of Award, Construction Management Proposal, and Property Purchase Agreements (Agenda Items #6 through #9) had been discussed at length during the Canyon Tunnel Presentation at the Tri-Dam Project Board meeting held on June 19.

Mr. Killingsworth addressed the Board regarding the Notice of Award for the Canyon Tunnel, and provided background of the bidding process and timeline including six (6) contractors prequalified to bid on the Project via a formal process in November 2024, bid documents issued on March 31, 2025, and seven (7) addenda released during the bidding period. Two (2) bids were received on June 5, 2025 from Drill Tech Drilling & Shoring, Inc. (Drill Tech) for a bid amount of \$74,777,777.00, and Sierra Mountain Construction, Inc. / Obayashi (Sierra) for a bid amount of \$84,997.348.00. Drill Tech was determined to be the lowest responsive and responsible bidder, and a Notice of Intent to Award was issued on June 9, initiating a 5-day bid protest period. The bid protest deadline was June 16, 2025 at 5:00 p.m. with no protests received.

Mr. Killingsworth explained that the Construction Cost Estimate (CCE) in 2023 included a 20% contingency, \$5 million for bidding variance, and staff's recommended maximum construction budget of \$84,787,777.00. It was noted that the contractor's schedule would not be available until the Notice of Award is approved by both the SSJID and Oakdale Irrigation District (OID) Board of Directors, at which time the project schedule and associated cash flow projections will be clarified. An updated construction schedule, project timeline, and cash flow analysis are anticipated for presentation to the Board by mid-August 2025. Ms. Williams added that adoption of a Reimbursement Resolution will be presented to the Board, in July, to formalize reimbursing SSJID for any up-front costs paid by the District for the Project.

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Staff recommended that the Board approve a Notice of Award to Drill Tech for the Canyon Tunnel Project in the amount of \$74,777,777.00.

Board discussion included scheduling a Finance Committee meeting once the construction timeline and payment schedule are received, as well as a Canyon Tunnel Ad Hoc Committee meeting. The Board thanked staff for their hard work, and coordinated efforts to bring the Project to fruition.

MOTION: A motion was made by Director Holbrook and seconded by Director Weststeyn to issue a Notice of Award to Drill Tech Drilling and Shoring, Inc. for the Canyon Tunnel Project in the amount of \$74,777,777.00.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #7 – Consider Approval of Canyon Tunnel Construction Management Proposal

Mr. Killingsworth addressed the Board regarding approval of a Professional Services Agreement (PSA) with Provost & Pritchard Consulting Group (P&P) for construction management services for the Canyon Tunnel Project (Project), to be performed on a Time and Expense (T&M) basis, at a cost not to exceed \$6,926,000.00. He described the scope of work of the five (5) phases detailed in the Construction Management Services Proposal, through Spring of 2029, and stated that P&P will have a full-time inspector on site for the duration of the Project.

Mr. Killingsworth noted the methodology used to estimate the cost of design and construction management services, which is typically 15- to 20-percent (15-20%) of the construction costs, by trade standards. Per calculations, P&P's proposed costs are approximately 15% of the projected construction costs.

Board discussion included expectations that P&P will satisfy all aspects of managing the Project thereby not unnecessarily occupying staff time; that P&P will run the Project on-time, on-budget, and provide top quality management services; the importance to test all project components (e.g. concrete mix, compaction, shotcrete application thickness); and strict adherence to safety protocols.

MOTION: A motion was made by Director Holbrook and seconded by Director Weststeyn to approve the Professional Services Agreement with Provost & Pritchard Consulting Group for construction management services for the Canyon Tunnel Project, to be performed on a T&M basis, at a cost not to exceed \$6,926,000.00.

The motion passed 4 to 1 by the following vote:

AYES:	HOLBROOK SPYKSMA VAN RYN WESTSTEYN
NOES:	ROOS
ABSTAIN:	NONE
ABSENT:	NONE

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Item #8 – Consider Approval of Property Purchase Agreement with Jimmy I. Mangante Trust and Acceptance of Easements

Mr. Killingsworth addressed the Board regarding the two (2) Property Purchase Agreements in connection with the Canyon Tunnel Project (Project), stating that two (2) years of negotiations resulted in continued positive relationships with the adjacent landowners, and SSJID obtaining the necessary property rights for the Project.

Staff recommended the Board approve the Property Purchase Agreement with the Jimmy I. Mangante Trust, and approve and accept the Grant of Easement and Agreement from the Jimmy I. Mangante Trust.

Board discussion expressed thanks to Mr. Killingsworth and the Engineering Department for their diligence, a job well done, and the positive conclusion of landowner negotiations.

MOTION: A motion was made by Director Van Ryn and seconded by Director Roos to approve the Property Purchase Agreement with the Jimmy I. Mangante Trust, and approve and accept the Grant of Easement and Agreement from the Jimmy I. Mangante Trust.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #9 – Consider Approval of Property Purchase Agreement with Rancheria Del Rio Estanislus and Acceptance of Easements

MOTION: A motion was made by Director Van Ryn and seconded by Director Roos to approve the Property Purchase Agreement with Rancheria Del Rio Estanislus, LLC; approve and accept the Grant of Easement and Agreement from Rancheria Del Rio Estanislus, LLC for a 50' wide tunnel easement; Approve and accept Grant Deed from Rancheria Del Rio Estanislus, LLC for the portal fee property consisting of 0.57-acres encompassing the upstream portal area and provide authorization to sign an associated Certificate of Acceptance; and approve and accept Temporary Construction Easement Agreement for a 3.00-acre Temporary Contractor Laydown Yard.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

It was announced that all remaining items on the Closed Session agenda would be discussed. The Board took a brief recess at 10:30 a.m. and convened to Closed Session at 10:45 a.m.

Item #10 – CLOSED SESSION

RETURN TO OPEN SESSION

The Board returned to Open Session at 12:27 p.m.

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Item #11 – ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:
There were no reportable actions taken in Closed Session.

Item #12 – Brown Act Review – Deferred

Item #13 – ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 12:28 p.m.

ATTEST:

Danielle Barney, Clerk of the Board