

**MINUTES FOR THE JUNE 10, 2025
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District (SSJID) met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom meeting platform. President Spyksma called the meeting to order and led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
ABSENT: NONE

Also present were General Manager Peter Rietkerk, General Counsel Mia Brown, Engineering Department Manager Forrest Killingsworth, and Clerk of the Board Danielle Barney.

Public Comment – None.

CONSENT CALENDAR

- A. Approval of Checks in the amount of \$121,379.41; Accounts Payable Wires in the amount of \$477,391.04; and Payroll dated May 30, 2025 in the amount of \$311,776.29, and May 30, 2025 in the amount of \$3,691.54.
- B. Approval of the Regular Board Meeting Minutes of May 27, 2025
- C. Accept and File Notice of Completion for the Solar Farm Repowering Project – PV 1 Task Order 3

MOTION: A motion was made by Director Roos and seconded by Director Van Ryn to approve the Consent Calendar as submitted.

The motion passed 5 to 0 by the following vote:

AYES: HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

COMMUNICATIONS

Item #1 – Directors’ Reports

Director Roos expressed thanks to the Division Managers, and the Water Treatment Plant (WTP), Maintenance, and SCADA staff for their work delivering water this irrigation season.

Director Weststeyn reported that he attended the Tri Dam Advisory Committee meeting on June 2. Discussion included updates on the Golden Mussel issue including status at Lake Tulloch, and a slack in enforcement of regulations. He would discuss further in Closed Session.

Director Weststeyn thanked the Division Managers and Maintenance Crews for their hard work. He noted that he’s received complaints regarding moss in the system(s) which are clogging customer pumps, and the need for a Magnacide application.

Director Weststeyn commented on a personal observation that the water level at New Melones Lake appears

**MINUTES FOR THE JUNE 10, 2025
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

lower than the level in October 2024, and that continued elevated outflows from the reservoir are contributing to this decline. Director Weststeyn also compared elevated outflows at New Melones to the State Water Board's Water Quality Control Plan requirement on the Stanislaus River.

Director Van Ryn stated that he had no updates to report, and thanked all staff for their hard work.

Director Holbrook reported that he attended the Association of California Water Agencies (ACWA) 2025 Spring Conference, from May 13-15, 2025, in Monterey, and the ACWA/Joint Power Insurance Authority (JPIA) Board meeting on May 12. He noted highlights from the JPIA Board meeting including discussions on commercial insurance, earthquake insurance, cybersecurity, artificial intelligence, the California Water Insurance Fund, security of District assets at the Robert O. Schulz Solar Farm, jurisdiction of trespass signage, and tracking devices on District equipment.

Director Holbrook reported that he participated in a monthly "check-in" meeting regarding San Joaquin County Advisory Water Commission (AWC) proposed agenda items, via MS Teams. It was determined to cancel the AWC Board meeting on June 18. The next regular AWC Board meeting is scheduled for July 16.

President Spyksma stated that he had no updates to report, and thanked all staff for their hard work.

Item #2 – Various Reports

Mr. Peter Rietkerk, SSJID General Manager, deferred to SSJID Engineering Department Manager Forrest Killingsworth to provide an update on the Canyon Tunnel Project (Project).

Mr. Killingsworth addressed the Board and gave a status update on the Canyon Tunnel. He provided details of the bidding process, and the two (2) bids submitted by Drill Tech Drilling & Shoring, Inc. (Drill Tech), and Sierra Mountain Construction, Inc. (Sierra) for proposals in the amounts of \$74,777,777.00, and \$84,997,348.00, respectively. On June 9, staff issued a "Notice of Intent to Award" to Drill Tech, which opened a five (5) day protest window allowing Sierra the opportunity to respond, followed by a potential additional five (5) day response time for Drill Tech and/or District staff. He stated that Drill Tech felt that beating the project schedule, to shorten construction duration by one (1) year, may be possible. Staff expressed appreciation of both contractors submitting bids for the large-scale construction project, and noted that Board approvals would be considered at a future Board meeting. Mr. Killingsworth stated that landowner, Jim Mangante, signed a Purchase Agreement in association with the Canyon Tunnel Project, with negotiations still ongoing with Rancheria Del Rio Estanislau (Brunker), the remaining landowner.

Mr. Killingsworth announced that he will be giving a Canyon Tunnel Update Presentation at the Tri-Dam Project Board meeting on June 19, which will include the Project's estimated revised budget including a proposed \$7,000,000.00 to Provost & Pritchard Consulting Services (P&P) for project management services for a four (4) year period. He added that documents regarding the Project will be presented for approval(s) to the SSJID Board at the next regular meeting on June 24, and the Oakdale Irrigation District (OID) Board at their next regularly scheduled meeting on July 1.

Board discussion included a P&P fee adjustment should Drill Tech shorten construction by one (1) year thereby shortening the term of P&P's Project Management Contract; that the Tri-Dam Canyon Tunnel Presentation will be for informational purposes only; and congratulations to Mr. Killingsworth and the Engineering Department on their accomplishments and successful negotiations with the landowners.

**MINUTES FOR THE JUNE 10, 2025
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

ACTION CALENDAR

Item #3 – Consider Adoption of Resolution 25-11-V Authorizing and Directing the Sale of District Vehicles and Equipment as Surplus Property

Mr. James Ferguson, SSJID Shop Department Supervisor, addressed the Board and described the three (3) Chevy Silverado 1500 pickups for sale, and five (5) pieces of equipment that would be sent to auction including one (1) Toyota Forklift, one (1) Forklift Attachment, one (1) Digging Bucket, one (1) Rock Bucket, and one (1) Cleaning Bucket.

The trucks will be parked in the front parking lot and affixed with “For Sale” signage, and the District will utilize JJ Kane Auctions for sale of the equipment, at a 4-percent (4%) commission rate for the auction house which includes the pick up and transport of the items.

MOTION: A motion was made by Director Weststeyn and seconded by Director Holbrook to adopt Resolution 25-11-V Authorizing and Directing the Sale of District Vehicles and Equipment as Surplus Property.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT
RESOLUTION NO. 25-11-V**

**AUTHORIZING AND DIRECTING SALE OF DISTRICT VEHICLES AND EQUIPMENT
AS SURPLUS PROPERTY**

WHEREAS, the South San Joaquin Irrigation District (“District”) may sell as “surplus property” for valuable consideration, any property of the District which is determined to be no longer necessary for District purposes; and

WHEREAS, the District Board of Directors finds the following described vehicles and equipment no longer necessary for District purposes:

<u>DISTRICT I.D. No.</u>	<u>VEHICLE TYPE</u>	<u>VIN NUMBER</u>
W-49-05	2005 Toyota Forklift 7FGU25	78026
257-11	2011 Chevrolet Silverado 1500	1GCRCSE08BZ355483
333-14	2014 Chevrolet Silverado 1500	1GCNCPEH8EZ383998
608-13	2013 Chevrolet Silverado 1500	1GCRCSE08DZ292534
N/A	54” Forklift Attachment for IT-18 Loader	N/A
N/A	36” Digging Bucket for IT-18 Loader	N/A
N/A	96” Rock Bucket for IT-18 Loader	N/A
N/A	96” Cleaning Bucket for IT-18 Loader	N/A

WHEREAS, the Board finds it in the best interests of the District to dispose of said vehicles and equipment by sale, using reasonable efforts to obtain the best possible sales-price.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED,

1. The Board of Directors authorizes the District Shop Supervisor to use his professional judgment in determining the most appropriate means of effectuating a sale of said vehicles and equipment at the best possible sales price, including, but not limited to: sale at public or on-line auction; placing vehicle with a dealer for consignment sale; or sale by published advertisement and receipt of sealed bids.

**MINUTES FOR THE JUNE 10, 2025
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

2. The Finance and Administration Department Manager is authorized and directed to do all things necessary and proper, including execution of all documents, to execute the sale of said vehicles and equipment, and transfer title thereto.

PASSED AND ADOPTED this 10th day of June, 2025, by the following vote:

AYES:	HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #4 – Consider Approval of the Human Resources Technician Job Description

President Spyksma announced that Item #4 would be discussed following Closed Session.

Item #5 – Consider Approval of Memorandum of Understanding Between the South San Joaquin Irrigation District and the City of Manteca Regarding Payments in Lieu of Franchise Fees

Mr. Rietkerk addressed the Board regarding approval of a Memorandum of Understanding (MOU) with the City of Manteca (City) for SSJID payments in lieu of franchise fees in association with the District's pending Retail Electric Project. He noted a similar MOU between SSJID and San Joaquin County which was approved by Board action on December 10, 2024.

Mr. Rietkerk explained that pursuant to San Joaquin Local Agency Formation Commission's (LAFCO) approval of SSJID's application for a change of organization to add retail electric service to the services it is authorized to provide to its customers, the District is required to pay, to the County of San Joaquin and the Cities of Manteca, Escalon and Ripon (Cities), Two and One-half Percent (2.5%) of SSJID's eventual gross revenues from retail electric services as payments in lieu of franchise fees and/or property taxes. He further explained that the payments are intended to make up for the loss of franchise fees/property taxes paid to these entities by Pacific Gas & Electric (PG&E) when SSJID replaces PG&E as the retail electric service provider in those areas.

Mr. Rietkerk stated that the purpose of the MOU is to memorialize and confirm the mutual understanding between SSJID and the City regarding the District's future obligation to make payments in lieu of franchise fees, and identify the rights, obligations and responsibilities that will be incorporated into a formal agreement governing the payments when SSJID obtains possession and ownership of PG&E's electric distribution system.

It was noted that the Manteca City Council approved the MOU at its Regular Meeting on May 6, 2025.

Board discussion included the methodology to calculate the 2.5% of SSJID's eventual gross revenues from retail electric services; calculating, into SSJID's payments to the Cities, the District's eventual 15-percent (15%) less costs offered to local residents than their current retail electric fees paid to PG&E; the increase in property values once SSJID takes over retail electric service; and LAFCO's approval of SSJID's application to add retail electric service to services provided to its customers contingent upon the 2.5% payments to the Cities.

MOTION: A motion was made by Director Holbrook and seconded by Director Van Ryn to approve the Memorandum of Understanding between SSJID and the City of Manteca regarding payments in lieu of franchise fees.

The motion passed 4 to 1 by the following vote:

**MINUTES FOR THE JUNE 10, 2025
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

AYES: HOLBROOK ROOS SPYKSMA VAN RYN
NOES: WESTSTEYN
ABSTAIN: NONE
ABSENT: NONE

It was announced that all remaining items on the Closed Session agenda would be discussed. The Board took a brief recess at 9:40 a.m. and convened to Closed Session at 9:50 a.m.

Item #6 – CLOSED SESSION

RETURN TO OPEN SESSION

The Board returned to Open Session at 11:46 a.m.

Item #7 – ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:
There were no reportable actions taken in Closed Session.

Item #4 – Consider Approval of Human Resources Technician Job Description

MOTION: A motion was made by Director Holbrook and seconded by Director Weststeyn to approve the Human Resources Technician job description.

The motion passed 4 to 1 by the following vote:

AYES: HOLBROOK SPYKSMA VAN RYN WESTSTEYN
NOES: ROOS
ABSTAIN: NONE
ABSENT: NONE

Ms. Brown stated that staff requested an item be added to the agenda regarding the formation of an SSJID Property Negotiation Ad Hoc Committee, and subsequent Board appointments to said Committee including two (2) regular Director positions and one (1) alternate Director position. Per California Government Code Section 54954.2(b)(2), a legislative body may take action on items of business not appearing on the posted agenda upon determination by a two-thirds vote of the members of the legislative body present at the meeting, that: 1) the item came to the attention of the Board after the posting of the agenda, and 2) there is a need to take immediate action on the item.

MOTION: A motion was made by Director Weststeyn and seconded by Director Van Ryn to add the requested item to the agenda regarding the formation of an SSJID Property Negotiation Ad Hoc Committee, and Board appointments to said Committee.

The motion passed 5 to 0 by the following vote:

AYES: HOLBROOK ROOS SPYKSMA VAN RYN WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

**MINUTES FOR THE JUNE 10, 2025
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

ADDED ITEM – President Spyksma announced Board appointments to the newly formed SSJID Property Negotiation Ad Hoc Committee which will include Director Roos and President Spyksma as regular committee members, and Director Holbrook as an alternate committee member.

Item #8 – Brown Act Review – Deferred

Item #9 – ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 11:50 a.m.

ATTEST:

Danielle Barney, Clerk of the Board