

**MINUTES FOR THE FEBRUARY 27, 2024
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District (SSJID) met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom meeting platform. President Weststeyn called the meeting to order. Director Holbrook led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
ABSENT: NONE

Also present were General Manager Peter M. Rietkerk, General Counsel Mia Brown, Engineering Department Manager Forrest Killingsworth, and Clerk of the Board Danielle Barney.

Public Comment – None

CONSENT CALENDAR

- A. Approval of Checks in the amount of \$362,481.97; Accounts Payable Wires in the amount of \$462,751.35; and Payroll dated February 23, 2024 in the amount of \$291,128.08, and February 23, 2024 in the amount of \$3,716.35.
- B. Approval of the Regular Board Meeting Minutes of February 13, 2024
- C. Consider Approval of 2024 Hourly Rates for Legal Counsel with the Firm Matteoni, O’Laughlin & Hechtman

MOTION: A motion was made by Director Holbrook and seconded by Director Spyksma to approve the Consent Calendar as submitted.

The motion passed 5 to 0 by the following vote:

AYES: HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

COMMUNICATIONS

Item #1 – Directors’ Reports

Director Roos reported that he participated in the Ripon Chamber’s Annual Almond Blossom Festival Parade on February 24. He thanked staff for set-up and coordination of the event, and acknowledged John and Kathy Gaakswyk for driving the parade cars, and George Reed and Director Kamper for contributing their classic cars used in the parade.

Director Kamper commended Ms. Katie Patterson, SSJID Public and Government Relations Manager, for her multifaceted coordination of the District’s participation in the 62nd Annual Almond Blossom Festival activities and parade.

Director Kamper shared that he recently visited the Ripon Historical Society and commented on the collection of photos depicting the origins of the Tri-Dam Project and construction of Goodwin Dam, a bond-signing machine, and additional memorabilia pertaining to the history of Ripon.

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Director Spyksma reported that he conducted multiple on-site visits to local growers' properties within his Division 2 service area.

Director Spyksma reported that he participated in the Annual Almond Blossom Festival Parade on February 24.

Director Holbrook stated that there were no updates to report.

President Weststeyn reported that he participated in the California Department of Food and Agriculture (CDFA) "State Water Efficiency & Enhancement Program" (SWEEP) Grant Workshop hosted by the District on February 22, and stated that the funding opportunity for local growers has raised interest and the workshop was well attended. He added that information and application links can be accessed on the Stockton East Water District (SEWD) website, and San Joaquin Farm Bureau (SJFB) staff are readily available to answer any questions.

President Weststeyn reported that he participated in the Ripon Almond Blossom Festival Parade on February 24, and recognized Ms. Patterson for her coordination efforts. He noted that the giveaway SSJID "swag" provided by Ms. Patterson allowed for fun and direct interaction with parade attendees from local communities. President Weststeyn thanked staff for their contributions to the event.

Item #2 – Various Reports

Director Holbrook commented on the monthly Managers' Reports provided to the Directors, and thanked the Senior Leaders for their precise and informative departmental updates.

Ms. Patterson referenced the CDFW Sweep Grant and stated that staff is working to get the application links loaded onto the SSJID website.

Ms. Patterson thanked all for their appreciation of the efforts towards the Annual Almond Blossom Festival and Parade, and stated that SSJID was honored to be named as Grand Marshal of the 2024 event. She acknowledged SSJID Associate Civil Engineer Chad Parsons, SSJID Mechanic Helper Tom Lindsey, and SSJID Automotive/Equipment Mechanic John Kelly for their design and construction of the parade float; SSJID Engineering Executive Assistant Dawn Driesen for her customization of the swag items; and noted the extraordinary staff participation at the day's event.

Mr. Peter Rietkerk, SSJID General Manager, addressed Director Holbrook and stated that it was good to see him feeling better and back in the boardroom.

Mr. Rietkerk referenced the Almond Blossom Festival and commended Ms. Patterson for her coordination of SSJID's participation in the week-long schedule of event activities.

Mr. Rietkerk passed to the Board, for viewing, the Almond Blossom Festival Program listing SSJID as Grand Marshal; a Ripon Chamber plaque honoring SSJID as Grand Marshal; and an edition of Greet Ripon Magazine, dated February 2024, which featured an article on the District's history, Water Master Plan, and commitments to sustainability, agriculture, and retail electric.

Mr. Rietkerk thanked staff who engaged in the coordination, construction, set-up, and/or participation of SSJID's float entry in the 62nd Almond Blossom Festival Parade.

Mr. Rietkerk reported on the current efforts of cyber security for the District networks, and mentioned that staff recently met with California Cybersecurity Integration Center (Cal-CSIC) representatives. Cal-CSIC is an

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agency within the California Office of Emergency Services that coordinates information sharing and cybersecurity tools with public agencies to prevent threats.

Mr. Rietkerk reported that the San Joaquin Tributaries Authority (SJTA) is in the process of hiring an executive search firm to fill the position of SJTA Executive Director. He noted the aggressive time frame for the interview process and to hire an Executive Director by April 2024.

Mr. Forrest Killingsworth, SSJID Engineering Department Manager, addressed the Board and announced that Mr. Keith Sausedo, SSJID Civil Engineer/Surveyor, had been in contact with the Knights Ferry Museum and Historical Society for Canyon Tunnel related business. In doing so, a tour of the museum has been scheduled for March 6. Directors interested in participating in the tour were instructed to contact Mr. Killingsworth.

ACTION CALENDAR

Item #3 – Consider Approval of Resolution 24-05-V Authorizing and Directing Sale of District Vehicles as Surplus Property

Mr. James Ferguson, SSJID Shop Department Supervisor, addressed the Board regarding authorization to sell District vehicles as surplus property and stated that seven (7) fleet vehicles have been identified and slated for sale. He explained that the process for sale price was based on the Kelly Blue Book price range value, and Mr. Ferguson’s own recommendations reflective of the vehicle condition.

Board discussion included the mileage of the 2020 Toyota Tacomas, and their 28-months of service for irrigation purposes.

MOTION: A motion was made by Director Holbrook and seconded by Director Kamper to adopt Resolution 24-05-V Authorizing and Directing Sale of District Vehicles as Surplus Property.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT
RESOLUTION NO. 24-05-V**

**AUTHORIZING AND DIRECTING SALE OF DISTRICT VEHICLES
AS SURPLUS PROPERTY**

WHEREAS, the South San Joaquin Irrigation District (“District”) may sell as “surplus property” for valuable consideration, any property of the District which is determined to be no longer necessary for District purposes; and

WHEREAS, the District Board of Directors finds the following described vehicles no longer necessary for District purposes:

<u>DISTRICT I.D. No.</u>	<u>VEHICLE TYPE</u>	<u>VIN NUMBER</u>
263-04	2004 Chevrolet 3500 Flatbed	1GBHK34UX4E287890
305-20	2020 Toyota Tacoma 4x4 Pickup	3TYSZ5AN3LT000165
306-20	2020 Toyota Tacoma 4x4 Pickup	3TYSZ5AN7LT000153
307-20	2020 Toyota Tacoma 4x4 Pickup	5TFSZ5AN9LX216219
331-15	2015 Chevrolet Silverado 1500	1GCNCPEH9FZ321172
335-15	2015 Chevrolet Silverado 1500	1GCNCPEHXFZ318880
609-06	2006 Chevrolet Express Van 3500	1GCHG39U661228755

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WHEREAS, the Board finds it in the best interests of the District to dispose of said vehicles by sale, using reasonable efforts to obtain the best possible sales-price:

NOW, THEREFORE, BE IT RESOLVED AND ORDERED:

1. The Board of Directors authorizes the District Shop Supervisor to use his professional judgement in determining the most appropriate means of effectuating the sales of said vehicles at the best possible sales price for each, including, but not limited to: sale at public or on-line auction; placing vehicles with a dealer for consignment sale; or sale by published advertisement and receipt of sealed bids.
2. The Finance and Administration Department Manager is authorized and directed to do all things necessary and proper, including execution of all documents, to execute the sales of said vehicles and transfer respective title thereto.

PASSED AND ADOPTED this 27th day of February 2024, by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #4 – Consider Approval of Budget Amendment for Purchase of New Excavator

Mr. Ferguson addressed the Board and provided a recap of the Board recommendation, on February 13, 2024, to pre-purchase a new excavator for the District fleet which was scheduled for replacement in the next two (2) years. He stated that by approving the pre-purchase, the District would save approximately \$100,000.00 over forecasted prices in future years. In addition, there is slated to be a wait time of up to 18-months for new units ordered later in 2024.

Mr. Ferguson explained that the new excavator would be replacing the Hyundai R320LC excavator due to California Air Resources Board (CARB) requirements. In addition, the proposed unit is currently in stock at Garton Tractor.

Staff recommended that the Board approve a budget amendment in the amount of \$279,736.40 for the 2024 Capital Budget for the purchase of a new Hitachi ZX300LC-6 Excavator from Garton Tractor Inc.

MOTION: A motion was made by Director Holbrook and seconded by Director Spyksma to approve a budget amendment in the amount of \$279,736.40 for the 2024 Capital Budget for the purchase of a new Hitachi ZX300LC-6 Excavator from Garton Tractor Inc.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #5 – Consider Approval of Tru-Tech Proposal for the Nick C. DeGroot Water Treatment Plant Membrane and Chemical Pump Building Roof Overlay Project

Mr. Justin Ashworth, Water Treatment Plant (WTP) Operations Supervisor, addressed the Board regarding

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approval of the proposal from Tru-Tech Roofing and Waterproofing Professionals (Tru-Tech) to overlay the membrane and chemical pump building. He explained the increased roof leaks and repairs, staff's analysis to replace the entire roof versus a roof overlay, the scope of work, and that the cost for a roof replacement would be double the cost for a roof overlay.

Mr. Ashworth stated that bids were requested from six (6) roofing contractors to assess project needs, with one (1) sole proposal received from Tru-Tech. He noted that Tru-Tech was contracted to overlay the WTP Administrative Building roof in 2023, and that the work was seamless and high quality.

Tru-Tech proposed a total project cost of \$162,690.00, which exceeds the WTP Capital Project budget by \$2,190.00.

Staff recommended the Board approve the Tru-Tech proposal for the Nick C. DeGroot WTP Membrane and Chemical Pump Building Roof Overlay Project for the total cost of \$162,690.00.

Board discussion included anticipated completion of the project, if the membranes are rubberized, and the importance of maintenance pads.

MOTION: A motion was made by Director Roos and seconded by Director Spyksma to approve the Tru-Tech proposal for the Nick C. DeGroot WTP Membrane and Chemical Pump Building Roof Overlay Project for the total cost of \$162,690.00.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #6 – Consider Approval of Job Classification, Job Description and Wage Scale for Utility Worker

Mr. Ashworth addressed the Board regarding approval of a Utility Worker job classification, job description, and wage scale. He provided background of the WTP Maintenance Worker position to handle entry-level tasks which evolved to advanced responsibilities including operating medium and heavy-duty equipment, and assisting with mechanical maintenance, construction projects, and distribution type work on the transmission pipeline. These out-of-class tasks resulted in additional documentation, out-of-class pay, and inconsistencies in the primary responsibilities for the Maintenance Worker position.

Staff collaborated with the General Manager, WTP employees, and IBEW Local 1245 to create a job description and wage scale that aligns with the needs of the WTP and conforms with industry standards and best practices for water treatment and distribution facilities. The proposed job title, description, and wage scale have undergone review and approval by the IBEW Union. Mr. Ashworth noted that the proposed Utility Worker position does not increase the number of employees at the WTP, but rather replaces the existing Maintenance Worker role. The proposed wage scale is set ten percent (10%) higher than the current Maintenance Worker position due to licensing requirements and heavy equipment operations of the Utility Worker.

Board discussion included the hiring process; and appreciation of the work put forth in the research and development of the proposed Utility Worker job classification, job description and wage scale.

MOTION: A motion was made by Director Spyksma and seconded by Director Holbrook to approve the job

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classification, job description and wage scale for Utility Worker.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #7 – Consider Adoption of SSJID Legislative Policy

Ms. Patterson addressed the Board regarding adoption of the SSJID Legislative Advocacy Policy (Policy) and stated that staff utilized the California Special District Association (CSDA) Legislative Policy as a template and customized it to fit the needs of the District.

Ms. Patterson explained that the purpose of the Policy is to guide SSJID officials and staff in considering legislative or regulatory proposals allowing for more timely responses on legislative issues. The Policy outlines policy goals, principles, procedures and priorities which would position staff to respond to and/or advance SSJID’s interest with consistency.

Ms. Patterson gave a brief overview of the Policy categories including goals; principles; legislative advocacy procedures; and advocacy principles including revenue and finance, governance and accountability, human resources and personnel, infrastructure and innovation, water resources, and energy and hydropower.

The Board noted Policy Section 1055.3 – Legislative Advocacy Procedures, Number 8 and requested revised language to reflect that any legislative positions taken by the General Manager or designee would be reported to the Board as soon as possible – changed from “at the next regularly scheduled board meeting.” Staff responded that the Policy would be revised and communication to the Board could be via email for immediate notification, or letter included in a staff report for non-urgent issues.

The Board thanked Ms. Patterson for her thoroughness on the Policy and discussed the importance to set protocol for future SSJID Board Members. Also noted was that in the event a legislative matter does not fit within an established Advocacy Priority, the matter shall be presented, for Board direction, at a regular or special board meeting.

Ms. Mia Brown, SSJID General Counsel, stated that the proposed policy may be numerically reformatted for consistency with existing District policies.

MOTION: A motion was made by Director Spyksma and seconded by Director Roos to adopt the SSJID Legislative Policy, with a revision to Legislative Advocacy Procedures stating that any legislative positions taken by the General Manager or designee would be reported to the Board as soon as possible – changed from “at the next regularly scheduled board meeting.”

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

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Item #8 – Consider Approval of Grant Administration Agreement with Stockton East Water District, and North San Joaquin Water Conservation District

Mr. Brandon Nakagawa, SSJID Water Resources Coordinator, addressed the Board regarding approval of the Grant Administration Agreement (Agreement) outlining joint participation in the CDFA SWEEP Grant with SEWD and North San Joaquin Water Conservation District (NSJWCD). He stated that SEWD, NSJWCD, and SSJID had partnered to secure a \$5 million SWEEP block grant to assist farmers and ranchers invest in water and energy savings improvements to their irrigation systems, and the award would allow for the three (3) Districts to directly fund SWEEP eligible projects to their customers.

Mr. Nakagawa explained that the Agreement defines the roles and responsibilities of each District related to administration of grant funds including disbursements to growers and reimbursement to Districts for staff time; reporting to the State; accepting, reviewing and approving SWEEP grower applications; grower outreach; and technical assistance. He noted that SEWD will be setting up a \$1 million revolving fund that would allow for timely reimbursement to growers for qualifying SWEEP grant expenses.

The Agreement had been reviewed by all three Districts and is awaiting approval from their respective Boards. SEWD, NSJWCD, and SSJID have agreed to an internal split of \$2 million, \$2 million, and \$500,000.00 for each District respectively. The remaining \$500,000.00 will be used to administer the grant, and fund the SWEEP Grant technical assistance providers – the SJFB and the UC Cooperative Extension.

Board discussion included personal experience in the very worthwhile program, timing on distribution of awards, and increased costs from project submittal to award distribution.

MOTION: A motion was made by Director Kamper and seconded by Director Holbrook to approve the Grant Administration Agreement with Stockton East Water District, and the North San Joaquin Water Conservation District.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #9 – Consider Adoption of Resolution 24-03-W Declaring the Start of the 2024 Irrigation Season

Mr. Nakagawa addressed the Board regarding Resolution 24-03-W Declaring the Start of the 2024 Irrigation Season. He recapped Board decision at the meeting held February 13, to table the agenda item until February 27 and propose a start date earlier than the originally proposed date of March 20.

Mr. Nakagawa noted the wet weather anticipated from February 29 through March 6, the long-range weather forecast for March and April, and the California-Nevada River Forecasting Center Report which signified that the District would receive it's full allocation of water.

Staff recommended March 13, 2024 as the start date of the 2024 irrigation season, or later, based on precipitation pending final decision by the General Manager and Board President.

Board discussion included the upcoming weekend storms, cold temperatures, and snow levels.

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MOTION: A motion was made by Director Kamper and seconded by Director Holbrook to approve adoption of Resolution 24-03-W Declaring the Start of the 2024 Irrigation Season as March 13, 2024.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT
RESOLUTION NO. 24-03-W**

**DECLARING START OF 2024 IRRIGATION SEASON AND NO INITIAL IMPOSITION OF
WATER ALLOTMENT OR TIER II RESTRICTIONS**

WHEREAS, the South San Joaquin Irrigation District (SSJID) is authorized to impose water allocations, restrictions, and water conservation measures pursuant to Sections 350 *et seq.* and Division 11 of the California Water Code, in the event of a present or threatened water shortage; and

WHEREAS, SSJID has imposed such allotments and restrictions in the past, when SSJID’s water supply was endangered due to multiple years of below-average precipitation which reduced inflow to and depleted storage levels within New Melones Reservoir, making such extraordinary conservation measures necessary; and

WHEREAS, SSJID’s Board of Directors adopted Resolution 00-21-O on November 14, 2000, which provides that the water supply to lands annexed after that date “. . . is subject to cutoff in order for the District to serve Original Landowners and to satisfy the District's contractual obligations to the Cities of Manteca, Escalon, Ripon, Lathrop and Tracy,” and which cutoff is referred to below as “Tier II Restrictions;” and

WHEREAS, hydrologic forecasts during the 2024 water year has informed SSJID to reasonably expect inflow into New Melones Reservoir to above 600,000 acre-feet which entitles SSJID to a full entitlement pursuant to the 1988 Agreement and Stipulation with Bureau of Reclamation; and

WHEREAS, the amount of water expected to be available to SSJID is anticipated to meet the full agricultural and municipal needs of the District for the 2024 water year provided that precipitation and runoff forecasts meet or exceed expectations; and

WHEREAS, the expectation that SSJID’s available water for the 2024 water year will be sufficient to fully meet the needs of its agricultural and municipal customers alleviating the need for extraordinary conservation measures in the form of allotments or Tier II restrictions at this time.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the South San Joaquin Irrigation District:

1. The foregoing Recitals are true and correct.
2. The 2024 Irrigation Season shall start on March 13, 2024 (or later based on precipitation pending final decision by the General Manager and Board President).
3. There shall be no maximum limit on the number of inches of water that will be delivered to growers.
4. There shall be no Tier II restrictions imposed.
5. Deliveries of drinking water to the Cities of Manteca, Lathrop and Tracy will not be restricted.
6. Should unprecedented dry hydrology continue to undermine available water supplies necessary

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to meet anticipated District demands, the Board reserves the right to reconsider water allotments and restrictions for the remainder of 2024 to assure the adequate allocation of available water supplies.

7. District municipal and agricultural customers and employees are encouraged to take reasonable and appropriate measures to prevent unnecessary and wasteful use of water, and are further encouraged to prudently and efficiently use available water resources.

PASSED AND ADOPTED by the Board of Directors of the South San Joaquin Irrigation District at a regular meeting thereof held this 27th day of February, 2024 by the following roll call vote:

AYES: HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

Item #10 – Consider Adoption of Resolution 24-06-G Authorizing Staff to Apply for Bureau of Reclamation Grant Application

Mr. Rietkerk addressed the Board regarding adoption of Resolution 24-06-G authorizing staff to apply for the Bureau of Reclamation (Bureau) Notice of Funding Opportunity (NOFO) for Central Valley Project Habitat and Facility Improvements.

Mr. Rietkerk noted Board action, on February 5, 2024, authorizing a Master Professional Services Agreement with Fishbio to prepare conceptual designs and cost estimates for the Honolulu Bar Phase II Habitat Restoration Project, and to submit grant applications for state and federal funding opportunities for the project. He explained that per the Bureau’s application process, local agencies are required to have an approved resolution of their governing board authorizing submittal of a grant application and designating those individuals from the organization authorized to enter into a grant agreement and related documents, if awarded.

Mr. Rietkerk reported that SSJID staff and Fishbio continue to coordinate with East Stanislaus Resources Conservation District (ESRCD) on submittal of the joint grant application to the Bureau, meeting weekly to coordinate information for the grant application. Following proposed adoption of the resolution, staff will present a Memorandum of Understanding Agreement (MOU), between SSJID and ESRCD, for Board approval at the March 12 board meeting.

MOTION: A motion was made by Director Roos and seconded by Director Spyksma to adopt Resolution Resolution 24-06-G authorizing staff to apply for the Bureau of Reclamation (Bureau) Notice of Funding Opportunity (NOFO) for Central Valley Project Habitat and Facility Improvements.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT
RESOLUTION NO. 24-06-G**

AUTHORIZING SUBMITTAL OF AN APPLICATION IN RESPONSE TO THE NOTICE OF FUNDING OPPORTUNITY ISSUED BY THE DEPARTMENT OF THE INTERIOR, BUREAU OF RECLAMATION, INTERIOR REGION 10, FOR CENTRAL VALLEY PROJECT HABITAT & FACILITY IMPROVEMENTS AND DESIGNATING THOSE PERSON(S) WITH AUTHORITY TO ENTER INTO SAID GRANT AGREEMENT AND ANCILLARY DOCUMENTS

WHEREAS, the Department of the Interior, Bureau of Reclamation, Interior Region 10, California Great Basin

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(Bureau) issued a Notice of Funding Opportunity No. R24AS00447 (NOFO) for Central Valley Project Habitat & Facility Improvements inviting applicants to submit applications to receive financial assistance to fund authorized activities; and

WHEREAS, South San Joaquin Irrigation District (District) desires to submit an application in response to the NOFO for its Honolulu Bar Project Phase 2 (Project). The purpose of the Project is to design, permit, and construct side channel improvements in the Stanislaus River in the vicinity of the Honolulu Bar Phase I Project (completed in 2012) to create salmon spawning and rearing habitat for Chinook Salmon in the Stanislaus River; and

WHEREAS, the Bureau requires a complete application submitted in response to the NOFO to include an Official Resolution of the applicant (1) identifying the official with legal authority to enter into an agreement with the Bureau, (2) verifying the board of directors, governing body, or appropriate official who has reviewed and supports the application submitted, and (3) verifying that the applicant will work with the Bureau and/or the United States Fish & Wildlife Service (Service) to meet established deadlines for entering into a grant or cooperative agreement; and

WHEREAS, the District is participating with East Stanislaus Resources Conservation District (ESRCD) on a coordinated grant application in response to the NOFO that includes the Project, among other projects, and the District will be responsible for implementing the Project, if awarded; and

WHEREAS, by this Resolution the Board of Directors desire: (i) to state it has reviewed and supports submittal of an application for the Project to the Bureau; (ii) authorizes and directs submittal of an application for the Project to the Bureau in response to the NOFO in conjunction with ESRCD or independently; (iii) to authorize its President, Michael Weststeyn, and its General Manager, Peter Rietkerk, to act as authorized signatories on behalf of SSJID for said Project application and to work with the Bureau, ESRCD, and/or the Service, to meet established deadlines for entering into any subsequent grant or cooperative agreement with the Bureau related to the Project and to act as authorized signatories therefor, following review and approval by the Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby finds, determines, declares, and resolves as follows:

1. The Board of Directors has reviewed and supports submittal of an application for the Project to the Bureau in response to the NOFO.
2. The District is authorized and has the authority and shall submit to the Bureau an application for the Project in response to the NOFO.
3. The District's Board President, Michael Weststeyn, and its General Manager, Peter M. Rietkerk, are hereby authorized to act as authorized signatories on behalf of the District for said Project application and to work with the Bureau, ESRCD and/or the Service to meet established deadlines for entering into any subsequent grant or cooperative agreement with the Bureau related to the Project and to act as authorized signatories therefor, following review and approval by the Board of Directors.
4. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 27th day of February 2024, by the following vote:

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AYES: HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

Item #11 – Quarterly Presentation of Financial Statements through December 2023

Ms. Sonya Williams, SSJID Finance and Administration Manager, addressed the Board, gave a quarterly oral presentation of the Financial Statements through December 31, 2023, and stated that the December 2023 Financial Statements had not been finalized as the Auditors were in the process of conducting the District’s 2023 audit. She added that the field work for the annual audit is scheduled to begin March 4, and the Annual Financial Report is anticipated to be presented to the Board by June 2024.

Ms. Williams provided detailed explanations of assets; liabilities; revenues, expenses and changes in net position; non-operating revenues; irrigation revenues and expenses; cash flows; and reserve allocations and balances. She noted line items that were yet to be posted to the financials regarding Government Accounting Standards Board (GASB) 68 – Accounting and Financial Reporting for Pensions, GASB 87 – Leases, and GASB 96 – Subscription-Based Information Technology Arrangements; and corrections to be made to the column headings on pages 11 and 12 which should be labeled Cambridge Investment Research (Cambridge) who merged with Cantella & Co (Cantella).

The Board inquired on enrollment in an interest-bearing account to which Ms. Williams responded that she has meetings scheduled with financial institutions to research account services and fees, and will include interest-bearing accounts to the conversation. Additional Board discussion included the District’s projected property tax revenue.

Item #12 – Quarterly Presentation of Investment Report for December 2023

Ms. Williams addressed the Board and gave a quarterly oral presentation of the Investment Report for December 2023. She explained the newly developed charts and graphs shown on page 3 which identified interest income year-to-date, interest income by source for December 2023, and interest income by source year-to-date, and also provided detailed explanations of the components of cash and investments, amounts invested by yield to maturity, investment holdings, treasury yield curve, investment activity, investment redemptions by year and month of maturity, and rates of inflation.

The Board thanked Ms. Williams for the new charts, and asked if she could also include data reflecting a monthly year-to-date running average of District investments to which she responded in the affirmative.

It was announced that all remaining items on the Closed Session agenda would be discussed. The Board took a brief recess at 10:30 a.m. and convened to Closed Session at 10:40 a.m.

Item #13 – CLOSED SESSION

RETURN TO OPEN SESSION

The Board returned to Open Session at 12:44 p.m.

Item #14 – ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:

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There were no reportable actions taken in Closed Session.

Item #15 – ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 12:45 p.m.

ATTEST:

Danielle Barney, Clerk of the Board