

**MINUTES FOR THE FEBRUARY 13, 2024
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District (SSJID) met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom meeting platform. President Weststeyn called the meeting to order. Director Spyksma led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: KAMPER ROOS SPYKSMA WESTSTEYN
ABSENT: HOLBROOK

Also present were General Manager Peter M. Rietkerk, General Counsel Mia Brown, Engineering Department Manager Forrest Killingsworth, and Clerk of the Board Danielle Barney.

Ms. Mia Brown, SSJID General Counsel, addressed the Board and stated that in accordance with California Government Code Section 54953(f)(2)(A)(ii) – “Emergency Circumstance,” Director Holbrook requested to attend via the online Zoom platform due to a medical necessity, and thus required Board action to participate as an acting Board Member for today’s meeting.

MOTION: A motion was made by Director Spyksma and seconded by Director Kamper to approve Director Holbrook’s remote attendance and Board participation via the online Zoom meeting platform at today’s meeting per California Government Code Section 54953(f)(2)(A)(ii) – Emergency Circumstance.

Ms. Brown addressed Director Holbrook to verify whether there were any individuals over the age of eighteen (18) present at his remote access location, to which Director Holbrook replied that there were none.

The motion passed 4 to 0 by the following vote:

AYES: KAMPER ROOS SPYKSMA WESTSTEYN
NOES: NONE
ABSTAIN: HOLBROOK
ABSENT: NONE

Public Comment

Mr. John McBride introduced himself to the Board and stated that he was running for election to the United States House to represent California’s 9th Congressional District. He noted key messages of his campaign regarding the importance of water in California, diverting snowmelt and rain runoff from flowing into the ocean, reclaiming state land to build reservoirs, and the human right of access to water. In closing, Mr. McBride thanked the Board for their time, and consideration of a vote in the upcoming election.

CONSENT CALENDAR

- A. Approval of Checks in the amount of \$860,198.24; Accounts Payable Wires in the amount of \$643,961.92; and Payroll dated January 23, 2024 in the amount of \$288,848.43, January 26, 2024 in the amount of \$3,716.35, and February 9, 2024 in the amount of \$287,729.69.
- B. Approval of the Regular Board Meeting Minutes of January 23, 2024
- C. Approval of the Special Board Meeting Minutes of February 5, 2024
- D. Accept Grant of Easement from Edward and Lori Machado Trust for Lateral “T”

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- E. Accept Grant of Easement from Rajinder Aulakh for the French Camp Outlet Canal

Director Holbrook referenced the staff report drawing attachment, titled “Detail A,” and noted that the dedicated property “Area 0.78 AC” showed a width of 100-feet though the map measurement right above the area displayed a measurement of 100.07-feet. SSJID Engineering Manager Forrest Killingsworth responded that the property lines are not perpendicular to each other, therefore the 100.07-foot measurement is accurate and acceptable.

- F. Consent to SSJID’s Entry of Property to Read and to Maintain Flow Meter, APN 206-030-24

Director Holbrook referenced the staff report attachment, San Joaquin County Assessors Map 206-03, and noted that adjacent parcels were not included on the Consent to SSJID’s Entry of Property to Read and to Maintain Flow Meter Agreement. Mr. Killingsworth responded that the Agreement only includes parcels necessary to access the flow meter, as the District would not require entry to other parcels.

- G. Consent to SSJID’s Entry of Property to Read and to Maintain Flow Meter, APN 206-060-33

Director Holbrook noted that the Consent to SSJID’s Entry of Property to Read and to Maintain Flow Meter form did not have the landowner’s signature, to which Mr. Killingsworth responded he will verify with staff that the fully-executed document would be obtained prior to recordation.

- H. Consent to SSJID’s Entry of Property to Read and to Maintain Flow Meter, APN 245-160-16

- I. Consent to SSJID’s Entry of Property to Read and to Maintain Flow Meter, APN 247-230-03

Director Holbrook referenced the staff report attachment, San Joaquin County Assessor’s Map 247-23, and noted that there were three (3) parcels that were not identified with an Assessor Parcel Number (APN). Mr. Killingsworth stated that he would check with staff, and edit the pertaining Consent to SSJID’s Entry of Property to Read and to Maintain Flow Meter Agreement.

- J. Approve Notice of Completion for Griffin Park, Phase B, Tinnon Road Improvements, Manteca

MOTION: A motion was made by Director Kamper and seconded by Director Spyksma to approve the Consent Calendar as submitted.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

COMMUNICATIONS

Item #1 – Directors’ Reports

Director Spyksma reported that he attended the San Joaquin Tributaries Authority (SJTA) meeting on February 12, and announced that he had been voted in as the SJTA Chair.

Director Spyksma commented that it could be beneficial to move water to areas outside of the District as

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authorized under State law.

Director Kamper concurred with Director Spyksma's comment and added that a possible Tier 2 water allocation methodology could allow for this to occur.

Director Kamper noted the condition of the District's front lawn and inquired if there are plans to fix the area and/or remove and replace with drought resilient landscaping. SSJID General Manager Peter Rietkerk responded that funds had been allocated in the 2024 budget towards landscaping and maintenance of the front lawn.

Director Roos thanked Mr. McBride for his public comment and agreed with his view on more dams needed.

Director Roos reported that he participated in a site visit to Hilltop Dairy on February 7, along with Mr. Killingsworth, and SSJID Associate Civil Engineer Chad Parsons.

Director Holbrook stated that there were no updates to report.

President Weststeyn stated that there were no updates to report.

Item #2 – Various Reports

Mr. Rietkerk stated that current hydrology and projected water supply will be discussed during agenda Item #8.

ACTION CALENDAR

President Weststeyn announced that agenda Item #4 will be presented first on the Action Calendar.

Director Kamper recused himself from the meeting, at 9:15 a.m., due to his business relationship with the landowners.

Item #4 – Consider Approval of Request for Encroachment Agreement and Revocable License Agreement for Earl and Susan Vander Schaaf Along SSJID's Main Supply Canal

Mr. Killingsworth addressed the Board regarding a Request for Encroachment Agreement and Revocable License Agreement (Agreement), and stated that Mr. Michael Dotinga (Applicant) was present at the meeting. He noted that the item was first presented at the board meeting on January 9, 2024, but tabled pending further investigation and proposed resolution(s) regarding the encroachment issues identified.

Mr. Killingsworth provided detailed explanations of the encroachments, locations, District land affected, potential issues, site visit/investigation results, and staff's suggested resolutions regarding the Pole Barn/Shade Structure; Corral Fencing; Concrete Silage Pad; Lagoon Embankment; 16" HDPE Wastewater Pipeline to/from Digester Site; 15" Private Irrigation Pipeline; and Request for License Agreement for Ingress/Egress.

The Board requested language inserted into the Agreement stating that the permit shall be revoked should any required barriers and/or modifications be removed and/or detached, to which SSJID General Counsel Mia Brown responded that it is, currently, standard language in the District's Request for Encroachment Agreement and Revocable License Agreement template.

Additional Board discussion regarding the encroachments included importing soil to backfill the lagoon embankment beyond the District's property line; relocating the digester pipeline out of the District's property

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toward the backfilled lagoon; inserting language into the Agreement for the landowner to maintain the road for ingress/egress; the landowner’s prior knowledge of the District’s property line before inserting the wastewater pipeline to/from the digester site; the hazardous material transferred through the digester pipeline; the liable party of the digester pipeline encroachment; and the Board’s agreement with staff recommendations.

MOTION: A motion was made by Director Spyksma and seconded by Director Holbrook to approve an Encroachment Agreement & Revocable License Agreement associated with property along the District’s Main Supply Canal (APN 002-003-020), including all recommendations listed below:

- Pole Barn/Shade Structure: Encroachment authorized to remain, subject to the terms of an encroachment agreement.
- Corral Fencing: Section of corral fencing connected to the corner of the shade structure permitted within the District’s property, subject to the terms of an encroachment agreement, but all other corral fencing be removed from District property.
- Lagoon Embankment: East end of existing lagoon be backfilled within District’s property with enough additional distance to adequately relocate the Owner’s other encroachment infrastructure outside of District property.
- 16” HDPE Wastewater Pipeline to/from Digester Site: 16” wastewater digester pipeline be removed and relocated outside of District property.
- 15” Private Irrigation Pipeline: Encroachment authorized to remain in place, subject to the terms of an encroachment agreement, with the condition that should future District work require removal of any segment of the pipeline, it would not be replaced in its current location but would be relocated outside of the District’s property.
- License Agreement for Ingress/Egress:
 1. Authorize a revocable license agreement for access along the District’s canal bank for agricultural and dairy operations only, subject to the licensee’s realignment of the gravel roadway to allow for a safe buffer between traveled way and District canal, and licensee’s perpetual obligation to maintain said roadway in serviceable condition (periodic grading or leveling, application of gravel or material as necessary, etc.).
 2. In exchange for revocable license for access along District’s canal bank granted to licenses, licensee will grant the District an Ingress/Egress Easement through dairy facility to access canal.

The motion passed 3 to 1 by the following vote:

AYES:	HOLBROOK SPYKSMA WESTSTEYN
NOES:	ROOS
ABSTAIN:	KAMPER
ABSENT:	NONE

Item #3 – Consider Approval of Fleet Equipment Purchases

Mr. James Ferguson, SSJID Shop Department Supervisor, addressed the Board regarding the purchase of equipment for the District fleet and noted that funding had been approved and allocated in the 2024 budget. He provided detailed explanations of the District’s current and soon-to-be obsolete equipment, proposed equipment for purchase, bid process, all quotes received, placement and usage of new equipment, and California Air Resources Board (CARB) requirements.

Director Kamper returned to the meeting at 9:45 a.m.

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Board discussion included the District’s process to move/transport heavy equipment, and CARB replacement requirements and deadlines.

MOTION: A motion was made by Director Roos and seconded by Director Spyksma to approve the purchase of a new excavator, electric forklift, robotic arm, and truck body for the District fleet.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

President Weststeyn announced that agenda Item #11 will be heard next on the Action Calendar.

The Board took a brief recess at 10:09 a.m. and reconvened to Open Session at 10:20 a.m.

Item #11 – Update Regarding the SCADA Master Plan

Mr. Lance Martin, SSJID Telemetry Systems Supervisor, addressed the Board regarding an update to the Supervisory Control and Data Acquisition (SCADA) Master Plan. He provided a brief background of the District contracting Sierra Controls, LLC, in September 2023, to develop a SCADA Master Plan for the District irrigation system which included a week-long survey of SSJID facilities and discussions with staff to assess the current system condition and challenges. Mr. Martin acknowledged Mr. Alex Ceja, SSJID SCADA Technician, as being instrumental in the plan development.

Mr. Martin gave a PowerPoint presentation and explained the general SCADA system overview, key system challenges, system recommendations, and project phasing and budget.

Mr. Frank Avila, SSJID Irrigation Operations Manager, stated that the recommended changes and/or upgrades are necessary to bring the District’s system up to current standards and move to an advanced platform. He added that the upgrades to the internet, intranet, and communications will allow for data to be readily accessible to staff.

The Board discussed appreciation of staff’s diligence to finalize the SCADA Master Plan; concern of the amount of software components necessary; prioritizing customer needs versus project phases; and commended Mr. Martin and Mr. Avila for “looking to the future.” Mr. Avila was thanked and congratulated for his foresight to create the District’s SCADA system.

Mr. Rietkerk acknowledged Mr. Avila, Mr. Martin, Mr. Ceja, and the SCADA Department staff for their work and contributions to the SCADA Master Plan and moving the District forward in technological innovation.

Item #5 – Consider Adoption of Resolution 24-04-C Approving the Initial Study/Mitigated Negative Declaration Study for the Q/Qc Regulation Reservoir Project

Mr. Killingsworth addressed the Board regarding adoption of Resolution 24-04-C Approving the Initial Study/Mitigated Negative Declaration Study for the Q/Qc Regulation Reservoir Project (Project). He explained the California Environmental Quality Act (CEQA) process, including Provost & Pritchard Consulting Group (P&P) completing the draft Initial Study/Mitigated Negative Declaration (IS/MND) for the Project; the Notice of Intent (NOI) to adopt the IS/MND being posted in the local newspaper and filed with San Joaquin County (SJC); and the public review and comment period from December 15, 2023 to January 15, 2024. Mr.

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Killingsworth stated that three (3) public comments were received from the California Department of Water Resources (DWR) Division of Safety of Dams (DSOD), Central Valley Regional Water Quality Control Board (CVRWQCB), and San Joaquin Valley Air Pollution Control District (SJVAPC).

Mr. Killingsworth noted DSOD's comments and requirements, and described the District's recommendations to resolve the Agency's issues regarding the Q/Qc Regulation Reservoir embankment design; project elevations; potential modifications to embankment height; and reservoir storage.

Staff recommended the Board adopt Resolution 24-04-C Approving the Initial Study/Mitigated Negative Declaration Study for the Q/Qc Regulation Reservoir Project; authorize the Engineering Department Manager to file the Notice of Determinations with the SJC Clerk office, and the State Office of Planning and Research; and authorize issuance of a check to SJC for 2024 CEQA fee in the amount of \$2,916.75 plus a \$50.00 County filing fee for a total of \$2,966.75.

MOTION: A motion was made by Director Kamper and seconded by Director Holbrook to adopt Resolution 24-04-C Approving the Initial Study/Mitigated Negative Declaration Study for the Q/Qc Regulation Reservoir Project; authorize the Engineering Department Manager to file the Notice of Determinations with the SJC Clerk office, and the State Office of Planning and Research; and authorize issuance of a check to SJC for 2024 CEQA fee in the amount of \$2,916.75 plus a \$50.00 County filing fee for a total of \$2,966.75.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT
RESOLUTION NO. 24-04-C**

**ADOPTION OF A MITIGATED NEGATIVE DECLARATION
AND MITIGATION MONITORING AND REPORTING PROGRAM
FOR THE LATERAL Q/QC REGULATING BASIN PROJECT**

WHEREAS, South San Joaquin Irrigation District (SSJID) prepared an Initial Study/Mitigated Negative Declaration (IS/MND) for the proposed Q/Qc Regulating Basin Project (Project) in accordance with requirements of the California Environmental Quality Act (CEQA) and the CEQA Guidelines; and

WHEREAS, the SSJID is proposing to construct a regulating basin, a concrete flow control structure for Lateral Q, and a basin inlet pipe from Lateral Qc connected to a combined gravity and pumped concrete outlet structure and connection box. Project construction components are described in detail below:

- The proposed regulating basin would be approximately 18.8 acres with an operational volume of approximately 50-acre feet. The basin would either be lined with high density polyethylene (HDPE) or clay. There would also be a three (3)-foot canal liner raise for Lateral Q upstream of the proposed basin for +/- 1,100 linear feet to the existing check structure.
- The Lateral Q concrete outlet flow control structure would be capable of passing 150 cubic feet per second (CFS) maximum. It would include three (3) Rubicon SMB 1050-3000-C Slip Meters.
- The Lateral Qc combined gravity and pumped concrete outlet structure and connection box would be capable of passing 25 CFS. It would consist of an approximately 42-inch Rubber-Gasketed Reinforced Concrete Pipe (RGRCP), one (1) Rubicon SMB 1050-2400-C Slip Meter, and would include pump, 24-inch PVC pipe, and miscellaneous fittings, meters, appurtenances, etc.; and

WHEREAS, on December 13, 2023, SSJID filed a Notice of Intent (NOI) to adopt a MND with the San Joaquin County Clerk and posted copies of said notice at the District's office, said NOI advertised a 30-day review and comment period starting on December 15, 2023 and ending on January 15, 2024; and

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WHEREAS, said notice of intent indicated that SSJID intended to consider said IS/MND at a regular meeting on February 13, 2024; and

WHEREAS, three (3) comment letters were received, from Department of Water Resources Division of Dam Safety, Regional Water Quality Control Board, and San Joaquin Valley Air Pollution Control District; and

- On January 8, 2024, comments were received from Department of Water Resources; and
- On January 16, 2024, comments were received from Central Valley Regional Water Quality Control Board were regarding; and
- On January 16, 2024, comments were received from San Joaquin Valley Air Pollution Control District; and

WHEREAS, said letters included standard requirement language and did not result in revisions to the proposed IS/MND; and

WHEREAS, the comment letters received do not necessitate recirculation of the IS/MND pursuant to CEQA Guidelines section 15073.5; and

WHEREAS, said letter included standard requirement language and did not result in revisions to the proposed IS/MND ; and

WHEREAS, based upon the IS/MND and the administrative record, the project will not individually or cumulatively have an adverse impact on environmental resources; and

WHEREAS, the matter was considered at a regularly scheduled meeting on February 13, 2024; and

WHEREAS, the Board believes the approval of the MND will be in the best interest of the District's landowners and water users.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the South San Joaquin Irrigation District that:

1. The SSJID Board of Directors adopts the IS/MND including the mitigation monitoring and reporting program for the Q/Qc Regulating Basin Project.
2. The Engineering Department Manager of the SSJID is hereby authorized and directed to prepare the necessary Notice of Determination to be filed with the San Joaquin County Clerk and the State Office of Planning and Research.

PASSED AND ADOPTED this 13th day of February 2023, by the following vote:

AYES:	HOLBROOK KAMPER ROOS SYPKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #6 – Consider Authorization to Exercise Option to Purchase Property for the Q/Qc Regulation Reservoir Project

Mr. Killingsworth addressed the Board and provided background of the Board’s approval of an Option

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Agreement for Purchase and Sale of Real Property and Escrow Instructions (Option Agreement) with The Wine Group (TWG) on December 19, 2023. He added that the purchase of the property from TWG is necessary to construct the Lateral Q/Qc Regulation Reservoir.

Mr. Killingsworth explained that the Board’s adoption of Resolution 24-04-C was required to finalize and record the CEQA IS/MND. He further explained that upon satisfaction of the CEQA document, staff will be in position to proceed with the remaining requirements of the Option Agreement including “Determination of Feasibility” per Board approval of staff’s determination; and approval of the project by the Board of Directors. Once all items have been successfully satisfied, the District can notify TWG, in writing, of its intent to exercise the Option Agreement, open escrow, and proceed to deliver a \$40,000.00 deposit into escrow.

Mr. Killingsworth emphasized that the term of the Option Agreement is one (1) year from the effective date, and that close of escrow must occur thirty (30) days after the date of the District’s exercise of the Option Agreement. He added that the District had recently submitted an application for a \$5,000,000.00 grant, with award notifications anticipated in March. Mr. Killingsworth suggested that the Board not move forward with the purchase until the result of the grant awards have been received, and decisions are finalized regarding funding to buy the property.

Staff recommended that the Board approve staff’s determination that the Lateral Q/Qc Regulation Reservoir Project is feasible, approve the Lateral Q/Qc Regulation Reservoir Project, and provide written notice to TWG to exercise the Option Agreement once all CEQA requirements have been satisfied. Staff will not open the 30-day escrow until a later date within the 1-year term.

MOTION: A motion was made by Director Spyksma and seconded by Director Roos to: 1) Approve staff’s determination that the Lateral Q/Qc Regulation Reservoir Project is feasible; 2) Approve the Lateral Q/Qc Regulation Reservoir Project; and 3) Authorize staff to provide written notice to The Wine Group to exercise the Option Agreement once all CEQA requirements have been satisfied. Staff will not open the 30-day escrow until a later date within the 1-year term.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #7 – Consider Approval of Task Order for Miscellaneous On-call Engineering and Consulting Services with Provost & Pritchard Consulting Group

Mr. Killingsworth addressed the Board regarding approval of a Task Order to P&P for miscellaneous on-call engineering and consulting services for the 2024 calendar year for an amount not-to-exceed \$50,000.00. He explained that in early 2023, SSJID engaged P&P to provide miscellaneous engineering and consulting services on an as needed basis per Board action on February 14, 2023.

The purpose of the “on-call” contract is to provide for quick engagement of small/miscellaneous tasks that are not appropriate for an independent task order or contract (i.e. structure evaluation, licensed land surveying activities, geotechnical evaluation, etc.). Mr. Killingsworth gave a summary of on-call services provided by P&P in 2023, which were also included in agenda Item #7 Staff Report – Attachment A.

Board discussion included the Task Order budget for 2023 being \$40,000.00 and the requested budgeted for 2024

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being \$50,000.00, to which Mr. Killingsworth responded that P&P rates had increased resulting in the increased projected budget.

MOTION: A motion was made by Director Spyksma and seconded by Director Roos to approve a Task Order to Provost & Pritchard Consulting Group, subject to the terms of the Master Professional Services Agreement, for miscellaneous on-call engineering and consulting services for the 2024 calendar year, for an amount not to exceed \$40,000.00.

The motion passed 4 to 0 by the following vote:

AYES:	KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	HOLBROOK
ABSTAIN:	NONE
ABSENT:	NONE

Director Holbrook stated that his “no” vote was based upon his opinion that the Task Order budget be approved as requested for \$50,000.00.

Item #8 – Consider Adoption of Resolution 24-03-W Declaring the Start of the 2024 Irrigation Season

Mr. Brandon Nakagawa, SSJID Water Resources Coordinator, addressed the Board and provided updates on current hydrology and Stanislaus River operations, snow water content for the Central Sierra, projected runoffs, formula water measurements, and the District’s projected water supply. He stated that the March Update of the California Department of Water Resources (DWR) Cooperative Snow Surveys Bulletin 120 would better verify if a full allocation of water to SSJID would be available.

Mr. Nakagawa suggested proposed start dates for the irrigation season preferably starting on March 20, 2024, or as early as March 6, 2024. The Board could also postpone the decision on the irrigation season start date until the board meeting on February 27, with an additional 2 weeks of hydrology recorded.

Mr. Avila noted the upcoming rain forecast and stated that as long as crews have time to release water from Woodward Reservoir on March 4, they would be ready to start customer deliveries on March 6.

Board discussion included impending storm events and forecasts through March, and customer permits and completion of construction projects as customers were recently notified that all projects needed to be complete by the end of February, The Board consensus was to table the agenda item until the Board meeting scheduled for February 27, 2024.

Item #9 – Consider Approval of Professional Services Agreement for Engineering Services for Solar Farm Repowering Project

Mr. Bill Schwandt, SSJID Electric Utility Manager, addressed the Board regarding approval of a Professional Services Agreement with Jolt Engineering Services (Jolt) for engineering design services related to the PV2 Solar Project for a not-to-exceed amount of \$14,900.00.

Mr. Schwandt gave a brief recap of the Robert O. Schulz (Solar Farm) PV2 Solar Repowering Project, and scope of work for the proposed engineering services. He added that the vendor was recommended by Mr. Mel Bradley, Independent Consultant for the Solar Farm projects. The construction phase of the project is anticipated to begin the week of February 20, with the engineering contractor also anticipated to be on site.

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The approved 2024 SSJID budget for the PV2 Project is \$1.25 million, including \$125,000.00 for engineering services for the PV2 and PV1 projects. An agreement for PV1 engineering services will be presented for Board approval at a later date.

MOTION: A motion was made by Director Spyksma and seconded by Director Kamper to approve a Professional Services Agreement with Jolt Engineering Services for engineering design services related to the PV2 Solar Project for a not-to-exceed amount of \$14,900.00.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

Item #10 – Consider Appointment of Ad-Hoc Committee for Review of Strategic Plan Work Project

Mr. Rietkerk addressed the Board and provided status on the development of the SSJID Strategic Plan Update (Plan). He stated that staff is continuing work on the Plan and is near the final review phase of the draft principles.

Mr. Rietkerk requested that the Board appoint two (2) Directors to a Strategic Plan Ad-Hoc Committee, for integral decision making in the review process.

President Weststeyn and Director Spyksma volunteered to be appointed to the Strategic Plan Ad-Hoc Committee.

MOTION: A motion was made by Director Holbrook and seconded by Director Kamper to appoint President Weststeyn and Director Spyksma to the SSJID Strategic Plan Ad-Hoc Committee.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK KAMPER ROOS SPYKSMA WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

It was announced that all remaining items on the Closed Session agenda would be discussed. The Board took a brief recess at 11:25 a.m. and convened to Closed Session at 11:35 a.m.

Item #12 – CLOSED SESSION

RETURN TO OPEN SESSION

The Board returned to Open Session at 1:33 p.m.

Item #13 – ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1: There were no reportable actions taken in Closed Session.

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Item #14 – ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:34 p.m.

ATTEST:

Danielle Barney, Clerk of the Board